2022
City of Alamosa
Annual Report

Blanca Vista Park
Mayor and City Council

Mayor
Ty Coleman

Councilor at Large
Jan Vigil

Councilor at Large - Mayor Pro Tem
Kristina Daniel

Councilor Ward 1
Liz Hensley

Councilor Ward 2
Dawn Krebs

Councilor Ward 3
Charlie Griego

Councilor Ward 4
Michael Carson
City Manager's Office

The City Manager’s Office was very busy on several community priorities identified by City Council. In addition to providing support to departments on project and grant efforts, the office focused on improving in several areas. Regular annual projects include the ArtFest, outside funding, and sponsorship funding.

The Communications/Project Specialist increased the diversity and amount of public outreach. The City began hosting a regular booth at the Farmers’ Market once a month, a monthly Coffee with a Councilor year round, and weekly updates through FridayTidbits on Facebook. This was in addition to the regular press releases and other public information. Additionally, the City will be rolling out a quarterly newsletter that will be mailed directly to every residence in 2023 and a monthly employee newsletter. Better engagement and more transparency remain top priorities for the City.

The City Manager’s Office dedicated significant effort to the recall of former District Attorney Alonzo Payne. The damage that the Alamosa community, and entire valley, has experienced due to two years of no accountability for criminals will be felt for a while. The City Manager continued involvement in the LEAD and Co-Responder programs while also participating in a SIMS collaborative effort to better understand those aspects that are working for the justice system and areas that need improvement.

The City Manager represented the City on the San Luis Valley Opioid Settlement Governance Council. The Opioid Council selected three priority areas for the settlement funds for the next two years: growing peer support, increasing recovery housing, and enhancing prevention efforts. Additionally, the group submitted two grant applications to help with current, private capital projects: in-patient treatment facility and recovery housing.

The last five years has seen a dramatic increase in the time and attention that the City has spent on homelessness. The work has included the creation of the Homeless Coalition that meets monthly. The group finalized the creation of a summary document that identifies resources available to help prevent homelessness and help those currently experiencing homelessness. Additionally, the document identifies gaps that the Coalition will begin to explore potential solutions. Based on long-time community input, the City initiated serious conversations with the La Puente Board about jointly working to move the soup kitchen, currently located on State Avenue, to Airport Road near St. Benedict. The two entities are
working on the design and identification of potential funders. In addition to moving the soup kitchen, the building will also serve as a low-barrier emergency weather shelter and provide showers. La Puente is also working to identify funding for a position that would help provide some oversight of St. Benedict.

Along with other housing projects that the City is working with key housing partners to bring to fruition, it is also spearheading a housing development on Airport Road that would prioritize those below 80% AMI, those exiting homelessness, those with certain criminal records, and others who cannot secure housing in the private market. The project would be grant funded and managed by SLV Housing Coalition. The project also includes a partnership with SLV Behavioral Health for the provision of voluntary intensive case management.

**Human Resources**

**Vision**
To be an employer of choice for those committed to building the future of our community.

**Mission**
In support of our City's principles, values, vision, and mission, it is the mission of human resources to support the total operation in meeting its goals through its most valuable resource—its PEOPLE.

It is our mission to:

- **Develop** an attitude of teamwork and quality in our day-to-day operations.
- **Create** an atmosphere that fosters challenges, fun, safety, and cleanliness.
- **Seize** opportunities that demonstrate excellent execution, a caring attitude, and a sense of urgency.
- **Reduce** waste by vigorously pursuing continuous improvement activities.
- **Commit** to doing and to acting openly, equitably, and consistently in our pursuit of uncompromising quality.
- **Increase** participation in City and community activities while seeking knowledge, enthusiasm, and improved quality of life for ourselves, our co-workers, and the community.
- **Respect** team member values that may be different from our own.
- **Accept** responsibility for promoting ethical and legal conduct in personal and business practices.
- **Communicate** in a candid and fair manner with the diverse workforce from whom our City derives its strength.

Functional areas of the Human Resources department are staffing and workforce planning, compensation, benefits administration, diversity, equity and inclusion, labor relations, policy development, succession planning, training and development, HR system administration, compliance reporting, safety/risk management, and personnel management.

**City Workforce**

The workforce includes both employees in full-time and part-time capacities. Additionally, the City has temporary and seasonal employees and paid-on-call volunteers. These employees fill technical/skilled, administrative, safety, and managerial roles. We work in a dynamic environment where, as the city of Alamosa continues to change and grow, our workforce must evolve. Our employees come from a variety of backgrounds, training, and experience to represent our community.
**Staffing and Workforce Planning**

The department processed 65 new hires and 59 separations (resignations/retirements/completion of assignments). These numbers include seasonal, temporary, and paid-on-call volunteers in addition to regular full-time and part-time employees.
# City of Alamosa Turn Over Rate

## Full-Time & Part Time Year Round Employment

<table>
<thead>
<tr>
<th>Month</th>
<th>Number of Separated Employees</th>
<th>Average Number of Employees</th>
<th>Monthly Turnover Rate (Percentage)</th>
<th>Quarterly Turnover Rate</th>
<th>Annual Turnover Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>January</td>
<td>3</td>
<td>159</td>
<td>1.9%</td>
<td></td>
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<tr>
<td>February</td>
<td>1</td>
<td>165</td>
<td>0.6%</td>
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</tr>
<tr>
<td>March</td>
<td>2</td>
<td>168</td>
<td>1.2%</td>
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<td>169</td>
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<tr>
<td>May</td>
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<td>190</td>
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<tr>
<td>June</td>
<td>2</td>
<td>139</td>
<td>1.4%</td>
<td>3.7%</td>
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<tr>
<td>July</td>
<td>0</td>
<td>171</td>
<td>0.0%</td>
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<tr>
<td>August</td>
<td>2</td>
<td>164</td>
<td>1.2%</td>
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<tr>
<td>September</td>
<td>2</td>
<td>160</td>
<td>1.3%</td>
<td>2.5%</td>
<td></td>
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<tr>
<td>October</td>
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<td>163</td>
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<td>159</td>
<td>1.3%</td>
<td>2.5%</td>
<td>12.4%</td>
</tr>
</tbody>
</table>

## Federal/State Reporting Requirements

The Equal Employment Opportunity Commission (EEOC) requires bi-annual reports which indicate the composition of the workforce by sex and race/ethnic category. In state and local government, this report is referred to as the EEO-4. The EEO-4 survey is conducted biannually in every odd-numbered year. Human Resources filed the EEO-4 report in September 2021. The statistics below comply with State and Federal reporting requirements and are a voluntary option for employees to disclose and therefore may not accurately reflect the makeup of the workforce (protected classes). The data below is for the year of 2022 but this data did not have to be filed with the EEOC as the report is bi-annual. Job categories
reported on: financial administration, general control, streets & highways, police protection, fire protection, parks & recreation, community development, utilities, and sanitation & sewage.

**Training and Development**

In 2022, all City staff participated in a virtual Sexual Harassment and Anti-Discrimination training. HR held several trainings for employees including a revised Employee Handbook, Best Practices for Performance Evaluations, and Active Threat training.

**Compensation**

The HR department conducted a salary market review of the positions in the Streets Division, which indicated that the positions needed to be adjusted. A Compensation Guidebook was created to provide consistency with compensation for the Equal Pay for Equal Work Act. The pay plan for all positions was adjusted for a 2% cost of living adjustment (COLA) effective January 1, 2023. All full-time & part-time employees received a Pay for Performance Evaluation in December 2022 with a merit increase of up to 3% for employees. The City has
not been able to do merit increases since 2017 due to the rate at which minimum wage was increasing.

**Risk Management**
There were a total of 13 workers’ compensation claims for the year for a gross total of $78,882. The HR Manager & Risk Control Coordinator did a risk review of all City facilities including some parks which resulted in a total of 19 risk control recommendations to implement. The HR Manager attended the Public Risk Management Institute.

**Benefits Management**
This year, prior to renewal, the City’s broker went to the market for all lines of coverage. Based on the in-network providers by other carriers the City only made one change in carriers. The City changed its life insurance and disabilities carrier from Companion Life to Mutual of Omaha. City Council voted to opt out of the State’s new Family and Medical Leave Insurance. The City revised its short-term disability benefits to extend to all benefit-eligible employees for the duration of their employment. Open enrollment was held in September, and the City continued medical, dental, vision, life insurance, and cafeteria benefits.

**Wellness**
The Wellness Program continued to offer healthy activities to employees which included seven activities throughout the year. The Employee Health Fair was held in October with over 10 booths for employees to visit. The City also continued to offer all employees and dependents an employee assistance program free of charge to help with stressful life situations. Employees are also offered a free household recreation membership and discounted golf membership, and staff receives healthy snacks once a month throughout the year.
Challenges

- Staying up to date on the wave of new employment laws and workers’ compensation changes in 2022.
- Navigating litigious matters.
- Unforeseen insurance claims, resulting in a 100%+ loss ratio.

Top accomplishments

- Became a Certified Professional in Human Resources increasing knowledge of the core competencies of human resources.
- Became more knowledgeable in risk management from the 5-day PRIMA institute.
- The revised Employee Handbook and Compensation Guidebook were adopted.

City Clerk

Liquor Licensing

The City of Alamosa has a total of 40 active liquor licenses. In 2022, there was one new license issued and one transfer of ownership. The number of licenses remained the same as in 2021 as there was a surrender of a license in 2022.

The following are the types of active licenses currently held within Alamosa:

- 3 Beer/Wine
- 1 Brew Pub
- 1 Campus Liquor Complex
- 2 Related Facilities to Campus Liquor Complex
- 2 Club
- 7 Fermented Malt Beverage
- 15 Hotel/Restaurant
- 3 Retail Liquor Store
- 6 Tavern
Administrative actions included

- Renewal and inspection of the City’s 40 licenses.
- 24 Special Events Permits
- Processing of two new licenses (one issued in 2022 and the other to be issued in 2023)
- 3 Transfer of Ownerships along with a Temporary Permit for each one.

Council action included

- All Special Events Permits held on City Property
- Needs & Desires hearing/decision for one new applicant

Staff provided Council with two Liquor License Authority training work sessions as well as provided information on Festival Permits at a work session. Council enacted an ordinance to create a local festival permit and updated a resolution to authorize the City Clerk to issue festival permits and special events permits that are on City property.

Boards and Commissions

The City has a total of eight boards and commissions including:

- Historic Preservation Advisory Committee
- Homeless Coalition
- Library Board
- Main Street Advisory Committee
- Personnel Board
- Planning Commission
- Recreation Advisory Board
- Tree Board

While the Alamosa Housing Authority Board is not an official City board, the Mayor appoints the board members per their bylaws. However, Mayor Coleman has chosen to have the members be elected by the entire City Council, keeping the appointment process similar to that of the other advisory boards and committees. City Council appoints individuals by way of application, short interview, and official appointment on the City Council agenda.

Routine activity for the boards included the annual recruitment process sent out every year in April and appointments done annually in June. City Council held their annual board appreciation dinner in September. This dinner is Council’s way of extending their thanks,
gratitude and appreciation to those board members who selflessly serve. A request for proposals was sent to various restaurants in Alamosa to select the location to host the event. This year the dinner was held at the Reeds at Cattails and the dinner was well attended and enjoyed by board and commission members.

Due to the need for redistricting, the City created a temporary Citizens Redistricting Task Force committee that will meet through March 2023 to recommend to Council any changes for redistricting based on the most recent census completed. Council interviewed and appointed 12 members to fill this task force.

**Records**

The City Clerk’s office handles all open records requests and has complied and responded to numerous requests throughout the year both in response to CORA requests and CRJA requests, totaling 75 records requests. Due to the increasing volume of requests the department is seeing, one goal of the office is to create a more formal structure in order for compliance and tracking of open records requests to be completed within the required time limits.

Throughout the year, records management for the City overall was at a standstill as various changes were happening in the department. However, having had an intern to help in the previous years, allowed departments to better follow the retention schedule the City has adopted. The overall goal in records management is to remain vigilant in following the retention schedule and destroy records appropriately so the City is not having storage rooms full of unnecessary records.

Records will always remain a task that needs to be kept up on a yearly basis, utilizing all the products the City owns will be essential in being able to keep records in safe places and easily accessible to everyone within the City; and hopefully in the future, by citizens for easier access as well.
Municipal Court

Municipal Court continuously faces challenges in ways to improve due to legislation changes and other necessary changes to remain effective and efficient, while also being professional, fair and maintaining neutrality. The Court continues to hold court sessions four times a month, with the first Monday of every month being an arraignment docket. All court sessions have returned in person and if a person needs accommodation for a virtual hearing, it is done through request of a motion filed.

The past year, we have attempted to do what we can to help ensure defendants are appearing for their hearings. We continue to utilize Tyler Notifications that will send reminder texts and/or calls of upcoming hearings to defendants.

Old technology to see defendants in custody was removed and Zoom is now being utilized to see in-custody defendants that need to be seen, rather than transported. Defendants scheduled for trials are transported if they are in custody, but most defendants can be seen virtually if in custody. The municipal court did not hold any jury trials in 2022.

In 2022, the municipal court saw a total of 874 violations filed by the police department. Cases that were not closed in 2022 are not reflected in the statistics and remain active.

The following are statistics related to file and closed cases for 2022:

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<table>
<thead>
<tr>
<th>Violations By Filed Date</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>CITY ORDINANCE</td>
<td>382</td>
</tr>
<tr>
<td>PARKING</td>
<td>88</td>
</tr>
<tr>
<td>TRAFFIC</td>
<td>404</td>
</tr>
<tr>
<td>Total Violations Filed:</td>
<td>874</td>
</tr>
</tbody>
</table>
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Notable events throughout 2022 also included

- Continued collaboration with Center for Restorative Programs in youth and adult diversion programs.
- Continued collaboration with RMS for community service programs.
- Continued use of the JAG Grant to provide defendants with the option of participating in diversion programs as well as helping with the payment of UPS referrals for defendants who are indigent until close of grant in March of 2022.
- Continued contract with Tray Stephany for Court Appointed Counsel services.
- Utilized First Response K9 & Security for bailiff services as well as transport services.
- Continuation of collaboration with the Office of the Alternate Defense Counsel for review of court appointed counsel.
- Continuation of contract with BC Services to send cases to collections - met with BC Services to regroup and determine why there has been very little collected.

Diversion programs continue to be a great resource and tool for defendants. Throughout the year, there were 33 juvenile referrals and 17 adult referrals. Of those referrals, 33 were successful, 3 have been meditated, 7 are still pending, 7 were screened out, and none were unsuccessful. JAG grant funding did end in March, however, the City was able to budget to continue diversion referrals throughout the end of the year. The City will continue to look for funding opportunities that will support these efforts.

Municipal Court continues to balance the budgetary challenges that have been faced in the past with the jail fees and court appointed counsel. Legislation has made court appearances by defendants a challenge as they don’t see any repercussion if they fail to appear, however, the municipal court has seen an increase in holding defendants accountable for their actions.
Jail fees increased slightly in 2022 due to this reason but the court is ensuring its due diligence to the community.

The Court continually strives for improvements from every aspect in the roles involved while remaining professional, fair, neutral and as effective and efficient as possible.

**Elections**

This year was a non-election year for the City, however, the City did change its ordinances related to FCPA in order to be able to spend funds to support the recall efforts of the District Attorney.

Mid-year, we had a Council resignation, Ward 2 Councilor, Kyle Woodward. With a council vacancy, per Charter, Council will fill the vacancy for a period extending to the next regular election, at which time a successor shall be elected for the unexpired term. Council voted to fill the vacancy by way of interested parties submitting letters of interest and Council interviewing those candidates. This vacancy created interest from three different candidates. After conducting interviews, Council appointed Dawn Krebs to fill the vacancy for Ward 2. Ms. Krebs will hold the Ward 2 position until the November 2023 election.

**City Attorney**

The following is an overview of some of the more substantive activities the Office of the City Attorney has been involved in over the course of 2022.

**City’s Water Supply Augmentation Plan**

As the City’s application for approval of its plan for augmenting diversions from its seven municipal wells wends its way through court, the City continues to cooperate with the Alamosa – La Jara Subdistrict to use return flows generated by the City’s well pumping to offset depletions across the Subdistrict. The City’s augmentation plan is designed to cover 30-50 years of future growth by the City, and to incorporate innovative approaches to meeting the requirements of the newly promulgated rules governing groundwater withdrawals in the San Luis Valley, including alternative transfer mechanisms to enable the continuation of agricultural operations that provide some of the water rights. The filing of the application marked the
beginning of the formal process of approval through the court system, a process that will undoubtedly involve continued changes as the process moves forward.

Recall of District Attorney Alonzo Payne
The City Attorney’s Office was heavily involved in the City’s efforts to spearhead the recall of District Attorney Alonzo Payne for malfeasance in office. This included drafting the recall petition and working closely with City Council, the Police Chief, the City Manager and other staff, as well as affected victims who had been re-victimized by the DA’s Office, to coordinate the message to voters concerning the grounds for recall, and laying the framework, discussed in Ordinance No. 5-22, for the City to expend resources on the recall effort. The Secretary of State’s Office certified the petitions, but before the recall election was set, the District Attorney resigned. He has since been disbarred by the Colorado Supreme Court for many of the reasons set forth in the petition.

Resolutions and Ordinance Changes of Note
City Council enacted 18 resolutions and 23 ordinances in 2022. Many of these resolutions and ordinances are fairly routine, addressing City operations, or making minor changes to the Code of Ordinances of the City of Alamosa. Some made more significant changes to City policy. A sampling of some of the more substantive changes enacted by resolution and ordinance in 2022 is set forth below:

Short Term Rentals- The City instituted a comprehensive regulatory scheme for short term rentals in Ordinance No. 25-2021 (passed on April 20, 2022 - it was a process involving a lot of public input). The ordinance is codified as Section 21-2-405 of the Code of Ordinances of the City of Alamosa.

Police Matters- In order to better protect both the public and law enforcement officers during arrests, the City amended the definition of of a “peace officer” in the context of the resisting arrest ordinance to include all law enforcement (sheriff’s deputies, CSP, others) rather than just members of the Alamosa Police Department, as had previously been the case. Ordinance 4-2022 also clarified that peace officers out of uniform are required to identify themselves and to present their credentials as soon as possible in an arrest situation.

Elections - The City has enacted its own local fair campaign practices act that supersedes the state FCPA for local elections. Ordinance 5-2022 amended the city’s FCPA to allow for the expenditure of up to $10,000 in City funds to pursue recall elections (but explicitly excluding recall elections for any City officer). This was necessitated by the need to educate and inform of the reasons the City sought recall of the District Attorney.
**Traffic Calming** - As drivers become more familiar with the 2021 reduction of Main Street from three lanes to two, traffic speeds through downtown began to creep farther above the 25 mph speed limit again. Ordinance 6-2022 created a pedestrian safety zone downtown, where fines for speeding are doubled.

**Festival Permits** - Effective September of 2021, the State of Colorado overhauled the portion of the state liquor code dealing with festival permits. Festival permits allow for multiple liquor license holders to participate in a geographically limited coordinated series of tastings and sales, such as along Main Street. A festival permit allows the permittee and participating licensees to use the licensed premises (which can include public streets and sidewalks) jointly to conduct alcohol beverage tastings and to engage in the same retail sales of alcohol beverages that the permittee and participating licensees are authorized to conduct at their licensed premises. Ordinance 21-2022 provides for the City of Alamosa to regulate such permits within the city.

**Adding Zapata Park to the Registry of Historic Places** - Resolution 12-2022 added Zapata Park to the Registry of Historic Places. Zapata Park is the former location of the Mexican Preparatory School which was built in 1909 and demolished in the 1970's. This site was one of two schools associated with the case of *Francisco Maestas et al. vs. George H. Shone et al.* which was a school desegregation case in Colorado involving Latino children in 1913. It is considered one of the earliest known court victories against educational segregation involving Latinos.

**Police Department**
The Alamosa Police Department is a full-service Police Department that consists of 35 full-time employees; twenty seven certified peace officers and eight civilian non-sworn employees. There are three divisions; Administrative, Support Services, and Operations. The Chief of Police, Office Supervisor, and Records Clerk make up the Administrative Division. Support Services is overseen by a Captain, who supervises six employees.

There are three full-time detectives and three Community Services Officers within Support Services. The Operations Division is overseen by a Captain and consists of four Sergeants, four Corporals and thirteen patrol Officers. The Administrative Division has two non-certified Co-Responder positions, one Case Manager, one front office secretary and one office supervisor/evidence tech who are all supervised by the Chief of Police.
The Police Department staff has continued to build and strengthen the partnerships and collaborative efforts with our law enforcement partners and organizations not only within our community, but across the San Luis Valley and state.

Throughout the year, the Police Department and these partners have developed strategies to address citizen concerns and needs in the City of Alamosa and across the San Luis Valley. These partnerships have helped make an impact on crime and drug use by creating task forces to work high profile crimes which occurred throughout multiple jurisdictions throughout the SLV.

In 2022 the Alamosa Police Department focused on drug addiction, harm reduction, mental health crisis and community transparency and accountability. The Alamosa Police Department has partnered with the Law Enforcement Assisted Diversion program. Together, we continue to work with repeat offenders who struggle with addiction. Being a partner with LEAD has provided additional options to law enforcement and community members to help with providing treatment to individuals who struggle with addiction.

The City of Alamosa also partnered with Valley Wide to create and develop a Co-Responder program. The Co-Responders are directly linked with the police department to reduce the incarceration of mentally ill individuals and link them with treatment needs. This program pairs a behavioral health clinician with police officers to respond together in situations of mental health crisis. The Co-Responder performs brief assessments consulting with the officers to determine appropriate dispositions for services, arrests, diversion from arrests, diversion from unnecessary emergency department visits with some combination of criminal justice/behavioral health treatment involvement. The Co-Responder also facilitates training for police officers to increase competencies in intervening with a behavioral health crisis.

**Focus**
In 2022 the Alamosa Police Department continued to focus their goals, objectives, and accomplishments upon the premise of meeting the needs of our community by strategically prioritizing the focus areas (aesthetics, community, economic development, and environmental responsibility) set by our City Council. This focus is supported by continued support and trust of our community and making Alamosa a safe place to live, visit, and enjoy.

**Crime Impact**
Our department has focused on many areas throughout the year; including drug abuse/use, Community Policing, Crime Prevention/Reduction, and traffic safety. We continue to build and strengthen partnerships and collaboration efforts by working with other law enforcement agencies, Advantage Treatment Center (Community Corrections), the Alamosa School District, Crossroads Managed Care (Detox), Tu Casa, Department of Human Services,
Colorado Restorative Justice Program (CRP), Valley Wide and businesses within our community addressing crime as a whole.

Our focus has been to confront the drug use/abuse and distribution issues within our community to reduce the number of property crimes being committed within our community. To accomplish this, we have focused our efforts on drug interdiction and conducted drug investigations throughout the year. These investigations have resulted in our officers combining resources for these investigations to be successful. The investigations throughout 2022 have been successful and resulted in the identification and arrest of many offenders using and/or distributing controlled substances within our community.

Training continues to be an important aspect of policing. To accomplish this, our officers continue to receive specialized training in Drug Interdiction and Impaired Driving Enforcement. The department continues utilizing two K-9 teams throughout the year. By having two canine teams, this allows for a canine to be available and staffed seven days a week. Throughout the year, these teams have made an impact and assisted officers with recovering drugs, money, and other associated illicit substances and apprehension of those suspected of transporting drugs to and through our city. By impacting the drug trade, use and abuse within our community, we hope to impact the overall crime rate within our city.

**Employee Education, Development and Training**

The City of Alamosa and department continue to promote the development and formal education of our officers who have taken advantage of our partnership between the department and Columbia Southern University. We continue to promote higher education and work with every officer to assure they have the resources and support needed to continue their education.

As part of our strategic plan, we promote succession planning and provide officers and supervisors with training opportunities to prepare them for advancement within our department. This year officers at all levels continue to receive training in First Line Supervision and Management. These trainings have been provided by resources such as the FBI Law Enforcement Executive Development Association, Colorado Association of Chiefs’ of Police, Colorado Peace Officers Standards and Training, and the Colorado Sheriffs of Colorado.
**Partnerships and Collaborations**

Our department continues to partner with the Alamosa County Sheriff’s Office, Adams State University Police Department, the Colorado State Patrol, Parole, Probation and other local organizations. We have developed a great working relationship with the U.S. Marshall’s Office, Drug Enforcement Agency (DEA), the Colorado Bureau of Investigations (CBI) and the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF).

We continue to be active with the Community Corrections Board, Screening Committee, San Luis Valley Behavioral Health, and are participating in Drug and DUI Court. The Restorative Justice Program continues to grow across the San Luis Valley, with the Police Department and Municipal Court being an important part of that program.

We continue to provide services on the Alamosa School District campuses. We continue working with the institution personnel in providing alcohol and other drug education, maintaining a safe campus environment, serving as law enforcement problem-solving resource persons, and providing the appropriate response regarding on-campus or school related criminal activity.

**Community Partnerships**

In 2022 our department continued to work with the community and continues to develop the Neighborhood Watch Program. Officers continue holding meetings encouraging community members to become more involved with these programs, attend meetings, and report crimes as they occur and be good witnesses.

“Shop with a Cop” continues to grow and be a success within our community. This year the program has held several events throughout our community. The purpose of the program is to foster positive relationships between youth and officers. By partnering with the Department of Human Services, the Alamosa School District, and other community organizations, young kids, K - 6th grade are selected each year during the end-of-the-year holiday season to shop at one of the local area stores to purchase gifts for members of their immediate family. Each child is allocated a small amount of money to spend. Approximately 1-2 children are assigned to each police officer, who then escorts them around the store and assists in selecting appropriate gifts for each family member. The children are told, and understand that the money is not for personal use and must only be spent on family members. After shopping, the children will eat lunch, wrap their gifts, and continue to get to know the police officers.

Alamosa Police Officers continue to focus on Community Policing as a whole. Officers conduct meetings and hold events that promote community involvement and support. Such programs include Crime
Prevention and Asset Protection Program, Community Arts and Crafts Program, Walgreens Red Nose Program, City Services Fair, Fright fest, Community Car Washes, Career Fair, DEA Drug Take Back, Migrant Education Program and Save the Children literacy programs. By being involved and visible within the community, officers are easily accessible and approachable to citizens and our youth. These programs also build trust and legitimacy within our community with the citizens as a whole.

**Employee Wellness**
The Police Department continues to promote and take pride in the overall wellness of our staff and continue to participate in a Wellness Program. Officers trained through the Cooper Institute as Fitness Specialists work together as a team and members of our department and city to promote wellness. These officers can recommend training programs and meal plans designed for the specific person to improve their health and wellness. By having this expertise on staff, our department can reduce injuries and increase the overall health of our employees. Their participation in this program gives the officers buy in and direct input into the program and the standards being established.

### Alamosa Police Department

#### Year End Numbers

<table>
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<tr>
<th></th>
<th>2021</th>
<th>2022</th>
<th>Difference</th>
</tr>
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<tr>
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<td>344</td>
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<td>Animal Bites</td>
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<td>Weed/Trash Removal</td>
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<td>Calls for Service</td>
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Fire Department

2022 proved to be another busy year for the Alamosa Fire Department. In October, longtime Fire Chief Don Chapman retired from the department and Fire Chief Bill Stone took over. From adjusting the command structure to focusing on capturing every call for duty, the department continued to put efforts into both the firefighters and the community they serve. Through committees, volunteers are providing a voice in how the department is run, which promotes and solidifies the commitment to building a successful team.

Services

The department responds from two stations, Station 1 at 425 4th Street and Station 2 at 2827 Vigil Way. The department responds to emergency calls within the city of Alamosa, the southern half of Alamosa county and neighboring counties via mutual-aid. The department’s sincere desire to interact with the public is evident in its commitment to be actively involved with local events and groups throughout the city. Community Risk Reduction will continue to be a top priority for the department.

Call Volume

The fire department is made up of 32 volunteers. The call volume for 2021 (excluding ARFF calls of 70) was 378 calls for service, the 2022 call volume (excluding ARFF calls) was 468 calls for service, an increase of 23.5%. With a substantial increase such as this, we must be proactive in our planning, finances, logistics and operations.

Call Volume Types

- Gas Leaks, Odor investigation, CO leaks, MVA, EMS assist - 32.48%
- Fires - 23.08%
- False Alarm (alarm system activations) - 20.09%
- Canceled en-route or smoke reports - 16.45%
- Smoke removal, manpower, Controlled burns not called in - 7.69%
- Overpressure, rupture, explosion or overheat - 0.21%
Training
The department is looking forward to increasing its level of training with the goal of providing more opportunities for staff to assume the position of command. Once again, training will take place both in-house and by sending staff to various locations for specialized training. We look forward to continuing to train and collaborate with both our automatic and mutual-aid neighbors and the various law enforcement and EMS agencies and sharing training ideas and experiences while building confidence and competence. The total for firefighter training and medical training during 2022 was 2,595 hours, for an average of 81 hours for each of the 32 firefighters.

Information Technology
The world of Information Technology (IT) is fast paced and ever growing. During 2022, the IT Department engaged in many projects that increased security, reliability, and ease of management. Early in the year the City of Alamosa’s main website encountered a cyber attack that spurred the quick action of the IT Department and the hosting provider. Due to the rapid mitigation efforts of both teams, the website was only down for a few hours as every line of code was scanned and confirmed free of malicious content. Unfortunately some back end features were corrupted beyond repair. With some workarounds and quick fixes, the website was reassembled piece by piece to a state that did not impact the end users. Development on a completely new full replacement website has already begun and is planned to go live early 2023.

Further security related projects were conducted throughout the year including expansion, upgrading, and replacing many parts of the City’s surveillance camera system, tightening security policy, and further educating the entire department. The City has adopted a highly efficient and modular security camera strategy, developed over the recent years. Utilizing multiple servers with identical software placed in key points across the City, IT has been phasing out disparate DVRs for a system where all cameras can be viewed from one application. This past year accounted for one of the largest bouts of expansion and upgrades to the system.

In addition to physical security, network security was at the forefront of ITs priorities. The City expanded the use of monitoring programs such as PRTG, Adlumin, and Knowbe4 to improve cyber security. Using these programs, IT can also prioritize maintenance and upgrade schedules. Throughout the City, the department upgraded switches, cleaned up server rooms, and performed preventative maintenance tasks at a much more efficient level than previous years. This
included upgrading all computers to Windows 11 Pro that were compatible. IT also made great improvements to the software infrastructure of the network including a test of Microsoft Endpoint Configuration Management and a rebuild of IT assets via Total Network Inventory.

All staff members of the department engaged in continuous education by attending conferences, trainings, and special meetings. A significant conference attended by the IT Director was the KnowBe4 Convention. KnowBe4 is the City’s cybersecurity awareness and training platform used to assess the overall security skills of all City employees. New products and training methods were lead topics along with the latest reports and news that allow IT to keep the City’s network safe. Two staff members also completed a CompTIA Network+ training bootcamp. Both technicians achieved a certification as a result with a third technician obtaining a Security+ certification. The IT Director gained certification with Dell to become a TechDirect dispatcher, making two IT staff members available to service warranted parts directly through Dell’s self dispatch portal.

In what could be considered a capstone project of the year, IT moved almost all personal, department, and organizational file storage along with word processing, spreadsheets, and other applications to Google Workspace. The City is now leveraging the latest in collaborative workforce technology to simplify and streamline all types of workloads. Included is Google Drive which provides a secure cloud file management system that easily allows for sharing and collaborating, integrating seamlessly with GMail, Google Meet, and other tools already used by the City. By moving files to the cloud, the City will require fewer storage resources and will have a reduced cyber attack footprint.

**Development Services**

Development Services encompasses the Planning and Development Division, the Building Inspection and Safety Division, and the Facilities Maintenance Division. The department oversees strategic planning, site development review, construction management, the maintenance of City-owned buildings, and the implementation and enforcement of the City’s adopted long-range plans including the 2017 Comprehensive Plan, the 2018 Downtown Design Plan, the 2020 Water Efficiency Plan, and the 2021 Housing Action Plan.
Staff processed 142 Land Use applications including minor subdivisions, variances, telecommunication permits, rezoning requests, home occupation permits, and short term rental licenses. There were 35 pre-development meetings including a hotel, home improvement retail, and restaurant all located downtown and housing types such as accessory dwelling units, multi-family, and duplexes. Staff assisted with planning on projects ranging from the Boys and Girls Club’s Early Childhood Center to Friday Health Plans new downtown office building to a new 30-bed residential treatment and recovery center.

Collaboration with other departments included planning for recreation amenities along the Rio Grande, wildfire mitigation on vacant property, feasibility for curbside recycling, technical support for the Master Utility Plans, building and updating various internal and external interactive GIS maps, applying for Recycling Resources Economic Opportunity (RREO) funding, and field surveying sidewalks.

Staff successfully underwent an ambitious and intensive public process to change the zoning of 457 properties across Alamosa. Approximately 97% of the changes either fixed errors in the City’s zoning map or helped property owners bring their properties into compliance with current zoning regulations. A small percentage of changes helped prepare properties for development opportunities as identified in the City’s long-range planning documents such as the Comprehensive Plan, Housing Plan, and Downtown Plan. The public outreach process included PSA blitzes, a utility bill stuffer, individual letters to every affected property owner, an appearance on the "Valley Pod" podcast, and a well-attended public workshop.

Based on the results of the 2020 Census, the City is required to complete a redistricting process to update ward boundaries. This is a citizen-led effort with a committee of 12 community volunteers chosen by City Council. The first meeting was held in December and the new ward map must be adopted at the April 5, 2023 City Council meeting. In preparation for this process, staff spent months processing 2020 Census data, preparing maps, and presentations for both the Citizen Redistricting Task Force and City Council.

Staff worked on the abatement process for the Walsh Hotel including obtaining a Phase 1 Environmental report, a Major Spill report, and abatement/demolition estimates. Staff also regularly inspected the building and worked continually to prevent trespass. Staff continues to pursue funding for abatement/demolition by working with the Colorado Brownfields
Partnership, the Colorado Department of Public Health and Environment (CDPHE), and the Environmental Protection Agency (EPA).

Staff presented at the American Planning Association Conference in Vail, Colorado in a session entitled “Small Town Charm: How Character Can Cut Both Ways.” The session focused on managing the interrelationship between character and affordability in our growing community. Other outreach included presentations to the Chamber of Commerce, Kiwanis, Alamosa County Convention & Visitors Bureau, Rotary Club, and Alamosa Board of County Commissioners

**Downtown**

2022 was an exciting and productive year for the revitalization of downtown Alamosa and implementation of the Downtown Design Plan. With assistance from Public Works, the final three parklets were installed in the programmable space. The forest parklets and planters were filled with xeric perennials. The Colorado Creative Corp funded a mural installation entitled “Chicos and Capulin” by artist David Montgomery. The mural depicts the traditional harvesting and roasting of corn (chicos), and the gathering of chokecherries (capulin), and rosehips (champas).

The Executive Director of the Colorado Department of Transportation (CDOT) toured the CDOT-funded 2021 road diet project and praised the City’s effort to increase pedestrian safety. Alamosa’s innovative design has become a model for other small Colorado communities interested in improving their downtowns on a relatively modest budget. The City was awarded a $1.2 million CDOT Revitalizing Main Street grant with 0% local match to build the Hunt Avenue Cultural Trail. The Hunt Avenue Cultural Trail is one of the five catalytic projects identified in the downtown plan and creates an attractive, safe pedestrian corridor along Hunt Avenue to connect Cole Park to downtown. Preparation for 2023 construction projects is ongoing in the form of the engineering for Rectangular Rapid Flashing Beacons (RRFB) to be installed at four critical intersections downtown and the design and bid for the Rural Economic Development Initiative (REDI) funded Fourth Street parking lot.
**Housing**

Dozens of Development Code updates as identified in the Housing Action Plan (HAP) were implemented at the end of 2021 and through 2022. Changes included expanded options for Accessory Dwelling Units (ADUs) and cottage clusters (tiny homes), opportunities for adaptive reuse of non-residential buildings, an innovative density bonus for affordable housing developments, increased allowance of multi-family housing types, and flexibility on setbacks, lot size, and building heights. City Council and staff underwent an extensive public process including four worksessions and widespread public notice in order to adopt Short Term Rental regulations that balance private property rights and local housing stock.

Staff worked with a number of developers and community members on diverse projects such as transitional housing with wraparound services for our unsheltered community and those in the behavioral health system, helping preserve the city’s largest manufactured home development, Century Mobile Home Park and private developments for the 55+ community.

The project with the greatest possibility of helping the City achieve the goals in the Housing Action Plan comes in the form of a 400+ housing unit development by Community Resources and Housing Development Corporation (CRHDC). Staff worked on the annexation and design of the 43-acre development that will include housing for a spectrum of income ranges and housing product types ranging from single-family homes to 30-unit apartment complexes.

Staff pursued applications for almost $8 million in grant funding for infrastructure to support various housing projects and was successful in a joint application with the San Luis Valley Housing Coalition for pre-development costs for the Boyd School.

**Levee**

Staff continued to work toward levee recertification throughout 2022. There were numerous meetings with Alamosa County, the Colorado Water Conservation Board (CWCB), and the U.S. Army Corp of Engineers (USACE) including an in-person tour of the levee with representatives from USACE, CWCB, Senator Bennet’s office, the San Luis Valley Water Conservancy District, and the Rio Grande Headwaters Restoration Project. Staff prepared a comprehensive inventory of levee encroachments that included an interactive internal map-app with photos of the encroachments and property owner information. The Request for Proposals for a certifying engineer was completed, reviewed by CWCB and USACE, and published in early December.
**Water Efficiency**
Staff worked to implement the Water Efficiency Plan and promote water conservation efforts by attending the San Luis Valley Growing Water Smart workshop hosted by the Sonoran Institute, documenting xeriscape examples around Alamosa for outreach, assisting with a grant to fund efficient irrigation at the golf course, securing grant funds to improve landscape and stormwater regulations in the Unified Development Code (UDC), and building a comprehensive guide to water efficiency for the City’s website.

**Historical Preservation**
Staff secured grants to fund interpretive signage at Zapata Park for the Maestas school desegregation case, had the park officially designated as historic by City Council, and collaborated with the Sangre de Cristo National Heritage Area (ScCHNA) on the design. Staff also hosted a Preservation Workshop for the Colorado State Historic Preservation Office (SHPO) and is currently pursuing funds for the restoration of the Velhagen Clock.

**Building Inspection**
In 2022, there were 174 permits issued with a total valuation of $15,267,480. Building permit fees collected totaled $357,590. There were 13 new single-family homes, 3 multi-family, 2 duplexes, 12 commercial projects, 27 residential remodel projects, 5 residential additions, 4 accessory structures, 12 photovoltaic installations, 4 demolitions, and 58 roofing projects. Staff issued 12 Certificates of Occupancy.

Major projects included the Iron Horse Housing Development, plan review for the Friday Health Plans office building, San Luis Valley Health’s pharmacy, CT replacement, and Talent Center.

Staff assisted with or conducted project management for the Rickey Recycling Center’s cardboard cover structure and concrete improvements, the Arsenic Water Treatment Roof Recover project, the Arsenic Water Treatment Tank Ventilation repair, and the Alamosa CRI /Xcel BESS solar battery storage project. Staff also began regular meetings with Alamosa County, Rio Grande County, and Shums Coda Associates to prepare for adoption of new building and energy codes in early 2023.

**Facilities Maintenance**
2022 was a productive year for the Facility Maintenance Division. In addition to daily cleaning and maintenance at the City’s many buildings, they assisted with or oversaw a number of capital improvement projects installing new exhaust fans at the Water Treatment Plant and Wastewater Treatment Plant, replacing of the boiler at the Police Department and Fire Station, replacement of the water heater at the Alamosa Family Recreation Center, LED lighting upgrades throughout City buildings, and the installation of new control systems for
City Hall, the Alamosa Family Recreation Center, and the Police Department and Fire Station.

**Economic Development**

The position of Economic Development Director for the City is a bit unique. The City is fortunate to operate under a public-private partnership in which, while the department works under the City’s umbrella, we also have several dedicated business owner/manager investors who make up the Economic Development Board. The priority continues to be building relationships with existing Alamosa businesses to offer support and information for whatever the need may be. These connections continue to expand and gain strength.

The monthly Economic Development meetings afford an opportunity to share important information among investors and key partners, as well as to update the group on new economic development activities and inquiries.

The Economic Development Department and Development Services Department work closely together on inquiries and potential development opportunities. Pre-development meetings have become regular events. This process provides a full team specializing in various segments of development.

2022 was another year that saw several changes and growth. Investors created vibrant businesses that replaced long-time empty buildings. The programmable space along Main Street was utilized welcoming many activities from Art Festivals to the activation of Main Street with vendors, music and activities nearly every week during summer through the winter months with First Fridays. Businesses like Maverik Gas and Convenience store, America’s Best Tires, Harbor Freight have recently developed in Alamosa. This is a small sampling but in fact, since the Spring of 2019, over 60 businesses have made Alamosa more attractive and active as a business hub.

Alamosa is enjoying more interest in various types of business startups, and/or expansion of service area or product in 2022. Through hard times, also comes opportunity. We are trying at every chance to enhance the experience of doing business in Alamosa.

**Parks and Recreation, Public Library and Golf**

The Parks and Recreation Department’s mission is to enhance the quality of life for youth and adults by providing affordable and quality year round recreation, leisure, and community
activities. The Alamosa Library’s mission is to inform, educate, and culturally enrich the population of Alamosa County and the San Luis Valley.

Some of the top accomplishments in 2022 that will improve our quality of life are the completion of the Riparian Park to Refuge Trails Master Plan and a successful $4.7 million Federal grant for a new pedestrian bridge over the Rio Grande.

The Master Plan is an obtainable road map to the vision directly expressed by the residents of Alamosa in the most recent Comprehensive Plan Update: a connected and activated Rio Grande Corridor. Obtaining the bridge grant (the first ever successful Federal grant for the department) is a landmark implementation step that will provide significant matching funds for other aspects of the plan.

Library Staff secured a major grant around park outreach and continues to bring the community cutting edge services like 3D printing and diverse online databases. Increasing patronage, circulation and new partnerships are evidence of their excellent work.

The golf division continued with record rounds played and revenue as well. The City’s investment in the course and quality leadership have combined to provide a thriving recreational amenity developing a regional positive reputation. The course, along with the City’s trail system, are often cited as key to attracting and retaining professionals in our community.

Finally, ever increasing special events, beautification efforts, noxious weed control, arboriculture, and field/turf management were some of the tasks keeping the Parks Division busy in 2022.

**Division Summaries**

The Parks Division manages around 150 acres of developed parkland. Staff is also responsible for the City’s robust open space, around 1,400 acres of ranchland, undeveloped parks and 24 plus miles of trails. Duties for the division include maintenance of all the outdoor courts, playgrounds, fairgrounds, some street medians, well locations, and empty lots. Regular tasks include landscaping throughout the city, tree trimming, noxious weed control, snow removal, trash runs, and special events setups and operations.
The City’s cemetery crew is also part of the Division. From hanging Christmas decorations to helping with fire prevention, the Parks Division is often busy making sure all tasks are completed, no matter what the task may be. The division is led by 30 year veteran Jeremy Arellano who was recently honored for his three decades of service to the City. In addition, all Parks staff undertook continuing education in 2022.

Community Recreation Division
Outdoor recreation continued to be an area fueling growth and energy for the department in 2022. A few key accomplishments are highlighted below.

Pedestrian Bridge
Alamosa is getting another pedestrian bridge across the Rio Grande! A community desire for over two decades, the successful effort to secure funding for this project will positively impact the community for generations. A $4.77 million dollar grant was awarded in August by the U.S. Department of Transportation. The grant program is called RAISE (Rebuilding America's Infrastructure with Sustainability and Equity) and will pay for a beautiful new pedestrian bridge across the Rio Grande near the Adams State University campus. RAISE grants focus on safety, reducing carbon emissions, promoting active lifestyles, increasing community connectivity, and investing in underserved and rural communities.

This bridge will open up the river corridor and the extensive trail system on the City Ranch to Alamosa’s most densely populated neighborhood near Adams State University. When completed, this bridge will help improve the quality of life for many residents, promote non-motorized travel, and help promote Alamosa as a destination for trail enthusiasts from all around.

While the final designs are not complete, below is an image of the bridge from a preliminary engineering report completed by Southwest River Engineering. The bridge project includes roughly $220,000 in local funding from the City of Alamosa and the following partners: Alamosa County, San Luis Valley Health, Adams State University, San Luis Valley Federal Bank and our local non-profit champion San Luis Valley Great Outdoors. This project would absolutely not be possible without these local partners.

Riparian Park to Refuge Trails Master Plan
In December, Alamosa City Council voted unanimously to adopt the Riparian Park to Refuge Trails Master Plan. This important trail guide for the community began in October 2021. Colorado Parks and Wildlife provided the bulk of the funding for this project through a Non-Motorized Trails Planning Grant.
With heavy public input and outreach, AP&R staff alongside consultants THK Associates Inc., crafted the 93-page master plan document. The Plan will serve as the roadmap for future trail development along the Rio Grande corridor in Alamosa. It is a comprehensive guide that identifies gaps in the current system, addresses sustainable trail growth and equity in future investments, and incorporates ecological considerations. Suggestions in the plan include highway underpasses, additional pedestrian bridges, right-of-way acquisitions, improved signage, and even an outdoor nature education center. Many local and state-wide partners provided input and funding for this planning project. The full report can be viewed here on the City of Alamosa website.

Beyond the planning and grant work, 2022 was a year of steady growth for the Community Recreation Division. Specifically, overall program attendance was the second highest recorded in the last 10 years; slightly behind 2014 (see below chart). A growth trend is present since the 2019-20 pandemic drop off. Staff also successfully implemented new programs such as a traveling youth track team and Special Olympics. A commitment to diversifying the core mission of affordable recreation programming is evident.

![Image of Cole Park]

**2017-2022 Recreation Program Attendance**
The division continues to be at the forefront nationally of effective youth sports provision through partnerships with USADA/TrueSport and research-based program parameters designed to develop lifelong participants and healthy habits. The division’s collaboration with community health organizations, other youth sports providers and youth leaders across the Valley have led to tremendous synergy and opportunities. For example, a growing partnership with Alamosa School District has led to improved facilities and greater program opportunities and the Generation Wild project with its various Valley partners has kids outside and unplugged from the backyard to the backcountry.

**Golf Division**

Every season, staff is striving to improve Cattails Golf Course and give patrons the best experience possible. This season crews tackled the task of renovating the bunkers which were in desperate need of rehabilitation. When an outside company quoted the project at over $160,000, staff made the decision to do the project in-house. Amazingly, staff was able to do the entire course for under $50,000. Below are a few pictures of the improvements. Not only were course aesthetics and playability improved but by reducing the size of many of the bunkers; subsequent maintenance requirements were also reduced.

The course has had revenue growth. For the second straight season, revenue exceeded the budget by $200,000. The major areas of growth were golf passes, tournament revenue, memberships, green fees, cart fees, range fees, and merchandise sales.

Another area of expansion was the junior golf program. The popular five week introductory lesson series was supplemented this year with the Jon Atencio US Kids Golf Academy. The Academy program is for juniors that want a little more in depth instruction and are starting to play more seriously. The program doubled in size from the first session in May to the last session in August! Below are pictures from the first class.

Customer service around golf was also a focus of improvement in 2022. Specifically, Jon Atencio, head pro, is now a certified fitter for Taylormade golf clubs. In the pro shop we have a fitting cart with different types of irons, hybrids, woods, drivers, and shafts. Jon uses his Launchpro launch monitor to fit customers for their new equipment. Players come from all over southern Colorado and Northern New Mexico to get fit at Cattails.
Below is a summary of the 2022 accomplishments:

- Completed the bunker renovation on the front and back 9
- Developed a new junior golf program
- Increase tournament revenue to over three times what was budgeted
- 400 more rounds of golf played in 2022 than 2021
- Matched a record year in revenue from 2021

**Library Division**

In April, the Alamosa Public Library welcomed a new Library Manager - Maria Kramer. Coming from Pueblo, via North Dakota, Maria brings fourteen years of library experience and an infectious passion for public and library services.

This year, the Alamosa Public Library experimented with many new things.

**New Partnerships**

The Colorado Department of Public Health and Environment contacted the Library in February about being a COVID test kit distribution site.

**Alamosa Public Schools**

- High School - Library staff started visiting the High School in November to encourage reading by regularly booktalking to the High School Book Club and the Freshman English class. These visits have had a total attendance of 53.
- Middle School - Library staff have visited the Middle School virtually to booktalk in May and September, reaching about 150 students.
- Elementary School - Library staff visited the Elementary School to promote the Summer Reading program at an all-school assembly.
In June, the Library was approached by Action22 to help distribute laptops to those in need in the San Luis Valley. The Library gave away 27 laptops. People who received them have used them for schooling, for telehealth appointments and to help them do volunteer work for their community.

- “Es muy especial. Es un gran regalo para mí.” This is very special. It’s a great gift for me. - Marta S.
- “My clients that have Laptops love them! In particular these laptops have helped them become more connected (with the community and World). This is something that my clients have been lacking and they appreciate it very much.” - Jeff Bilderbeck, Caseworker, SLV Area Health Education Center
- “Now I’m able to do my homework faster. I used to have to go to the Library whenever I could. Now that I have a baby, I can be at home with the baby and still do homework.” - Layza R.
- “It’s doing wonderful. My husband reads on it every day. He’s really enjoying it. You’ve opened doors. He said he’d never learn [to use a computer] but this has really changed his mind.” - Mimi M.

The Immigrant Resource Center
Library staff partnered with the Immigrant Resource Center to provide weekly programming for youth at the Tierra Nueva apartment complex, as well as a selection of books for checkout. This partnership began in July, and from then until December we’ve had an attendance of 159 and 70 books were checked out.

Advantage Treatment Center
In August, the Advantage Treatment Center arranged to have an organizational library card, and has coordinated with the library to bring their residents at least once a month since then. Library staff also visited the Center three times with workshops on art and journaling, with a total attendance of 120. Residents have checked out 384 items this year.

“Books are my ultimate escape and one of my biggest inspirations.” - Advantage Treatment Center attendee.

Headstart
Starting in November, Library staff visit the Sanford and Alamosa Head Start to tell stories to the kids and spread information about the Library to their parents. Since November, these visits have had a total attendance of 161.
New Materials
Read, Watch, Listen Packs - These packs are composed of a regular book, audiobook and one or more DVD adaptations. Library staff assembled 32 of these packs, which have circulated 54 times.

Vox Books
Vox books are picture books with an embedded audio player, and are especially useful for English Language Learner families and families where the adults are themselves improving their reading skills. This summer, the Library bought a collection of 42 books, which have circulated 334 times.

Kanopy
Kanopy is an online movie streaming service. The Library’s subscription package focuses on movies by diverse filmmakers, highlighting different perspectives and stories. In October, the Library launched public access to Kanopy. Since October, 24 patron accounts have been created. These users have browsed 151 pages, and played 20 movies.

New Services
Public 3D Printing
The Library opened the 3D printer to use by the public in June. Since then, staff have processed 12 patron print jobs, and 49 people have attended 3D printing events.

1-on-1 Tech Help - The Library launched a 1-on-1 Technology Help service in September. Since then, we have made 18 appointments.

“I felt I learned quite a bit in this session…I’m happy to be able to get help in these trainings.” - Angela J.

"I wanted to say thank you, you're a blessing! I received my letter today in my mail." - Clovis L. (Clovis called us on the phone after his appointment to deliver this compliment. Staff in his appointment helped him request a letter he needed to verify an account and access valuable information.)

New Programs
Tween STEAM began as part of Summer Reading, which staff kept going into the fall in an attempt to serve more of the different ages and stages of youth in our community. Though summer attendance was strong, and the program was well-received, fall attendance decreased dramatically. An evening 3D printing program for tweens in December was well-attended, and in 2023 the Library plans to focus on monthly evening programs rather than weekly afternoon programs.
**Creative Aging**
Think360 Arts approached the Library to provide a grant-funded arts education program for adults age 55 and up. The Library worked with local artist Nora McBride to provide a four-week series on watercolor painting, ending in an exhibition. Total attendance was 33. This program was very well-received and staff plan to seek other teaching artists for further sessions in 2023.

**Honors**
Circulation Star Award - AspenCat, our online catalog, recognized the Library for the highest per-item circulation out of 154 partner libraries in 2021.

**Vroom**
The Library was one of the top four Vroom recommenders in the state this summer. Vroom is an app that helps parents support their young children’s literacy development.

Colorado Department of Education Extended Learning Opportunities Grant - The Library was awarded $78,000 for two years of summer park outreach to occur in 2023 and 2024.

**Regular Programs**
Storytime - Storytime attendance continues strong, with a total attendance of 1,351.

Kids Club - Kids Club continues with loyal following, and a total attendance of 765.

Summer Reading - We had an incredible summer this year. People really came out to enjoy the library and their community. The adult reading challenge was added this year, along with two adult programs, and was very well-received.

Children’s Registration - 236
Teen Registration - 55
Adult Registration - 54
Total - 344 - 89% increase in registration over 2021
Total summer program attendance - 1,299 - 64% increase over 2021

Staff surveyed Summer Reading participants to collect their feedback. Of the 24 participants surveyed:
- 71% said that Summer Reading helped them and their children read more.
- 84% said that Summer Reading caused them and their children to visit the Library more.
- 92% said that they or their children learned something thanks to Summer Reading.
- 96% said that Summer Reading helped their children maintain their reading skills.
By the Numbers

<table>
<thead>
<tr>
<th>Location</th>
<th>2022 Total</th>
<th>Monthly Average</th>
</tr>
</thead>
<tbody>
<tr>
<td>Circulation</td>
<td>178,669</td>
<td>14,889</td>
</tr>
<tr>
<td>Door Count</td>
<td>49,042</td>
<td>4,458</td>
</tr>
<tr>
<td>Computer Use</td>
<td>43,983</td>
<td>3,665</td>
</tr>
<tr>
<td>Program Attendance</td>
<td>4,360</td>
<td>363</td>
</tr>
</tbody>
</table>

Our circulation and computer use this year were the highest they’ve been in the past five years!

Five-year Lookback

The Library is recovering well from COVID-19. Circulation and computer use are above our previous numbers, while door count and program attendance are on the way back to their previous levels. Outreach and promotion are needed in the coming years to ensure the Library reaches new residents and becomes part of people’s routines again.
Public Works Department

Streets Division
The Streets Division manages 64 miles of roads, both asphalt and gravel, within the city of Alamosa. The division kept busy throughout 2022 handling daily maintenance issues as well as helping staff grow and continually hone their skill sets, working through a variety of capital improvement projects. Winter maintenance operations such as cleaning, snow removal and hauling kept the crews busy throughout the winter while pre-construction activities such as burning tree limbs, readying our dirt, asphalt, and concrete waste piles filled the rest of the slower season for the team.

Through diligent efforts from City staff, the City of Alamosa was awarded an $443,522 RREO grant for an excavator and impact crusher in March of 2022. This equipment allows for the crushing and recycling of waste asphalt and concrete removed from previous season projects, thus turning those materials into usable fill for future City projects. Recycling waste asphalt and concrete keeps the waste from the local landfill and saves money by turning an otherwise wasted asset into useful products that are stockpiled for projects.

Crews carried out other routine maintenance procedures throughout the year such as crack sealing, excavation permit reviews and approvals, painting, gravel road rehabilitation, alley grading, catch basin cleaning, street sweeping, storm inlet maintenance, sign repairs and installations, fall leaf clean up, maintenance of downtown street lighting, soft spot repair, and patching of 2,662 potholes.

The Streets Division prides itself in supporting a multitude of community events such as the removal and installation of art pieces for the ArtScape Program and coordinating with the Alamosa Police Department on the Rio Frio Ice Fest, the Early Iron Slow Cruise, the Parade of Lights, the Fourth of July and Veterans Day Parades as well as numerous other road closures for smaller special events.

Other projects included purchasing a new vacuum trailer, cleaning the Hickory Jackson Ditch, beginning a city wide traffic count, conducting traffic control as needed for many projects and departments, conducting two rounds of large item pickup in the spring and the fall, and assisting the Solid Waste Division with the removal of yard waste and crushed glass from the Rickey Recycling Center.

The 2022 Streets Capital Improvement Program included the following projects:
State Avenue Reconstruction from 6th Street to 13th Street: This was an extensive project with all of the existing road material removed and replaced with a more suitable material. City crews and contractors coordinated with railroad crews to rebuild the section of State Avenue that runs through the railroad tracks then continued south to 13th Street. Construction delays were caused when an abandoned tank was found between 7th Street and 8th Street. City staff worked with the Colorado Department of Public Health and the Environment as well as an independent environmental contractor to mitigate the hazard. The State Avenue Reconstruction project included the installation of sidewalks with necessary ADA corners, curb and gutter, storm lines, catch basins, utility upgrades and relocations, as well as drive cuts and approaches for residences.

Preventative Maintenance: A plant mix seal coat with a leveling course was applied to State Avenue from 13th Street to the Hickory Jackson Ditch, and to 12th Street from Ross Avenue to Old Airport Road. A chip seal was placed on Main Street in the new road diet area to improve traction, reduce glare, and eliminate confusion of old and new road striping.

Concrete Replacement Program: Thirty-three homeowners participated in the sidewalk replacement program in 2022. Ultimately, 2,990 linear feet of curb and gutter, 11,718 square feet of sidewalk and driveways, and three type-2 ADA compliant ramps were installed.

Crushing Operations: Crushing operations began with the new RREO funded equipment and a total 5,148 tons of asphalt was processed. The recycled product was equivalent to a Class 6 road base and has since been put to use in projects throughout the city.

The Streets Division’s 2022 accomplishments by the numbers:

- 24,000 Yards of Unclassified Excavation and Hauling
- 8,362.46 Tons of Road Base ¾ and ½ Combined
- 4,920 Gallons of Tack Oil / Chip Seal Oil
- 1,180 Tons of Plant Mix Seal Coat
- 1,302.61 Tons of Hot Bituminous Pavement
- 20,100 SY of Geotextile Fabric
- 1,963 Tons of Asphalt Millings used from Crusher
- 33 Storm Drains Replaced or Installed
- 19,613 Tons of Pit Run
- 2,662 Potholes Patched
- 360.76 Tons of Salt Sand/Red Sand:
- 510 Gallons of Paint
- 2,000 pounds of Glass Beads
- 66 Excavation Permits Approved
- 5,220 SY of Sidewalk
- 8,779 LF of Curb and Gutter
- 830 SY of Alley and drive pans
• 53 ADA ramps

Solid Waste Division

The Solid Waste Division manages commercial and residential trash collection throughout the city as well as the City’s recycling program. The division is divided into two crews, the Sanitation Division and Recycling Division.

In 2022, Sanitation saw a 6% increase in yard waste accounts which created an extra 385 pickups. Extra pickups are generally requested by customers and consist of either larger items, materials not normally allowed in dumpsters, or as a courtesy to customers who failed to set their containers on the curb or alley on time.

Sanitation’s 2022 accomplishments by the numbers:
• 2,925 tons of commercial waste collected from over 400 different customers.
• 2,355 tons of residential waste collected from over 2,500 Alamosa residents.

Recycling manages the day-to-day operations of the Rickey Recycling Center which operates six days a week during the winter months and every day during the summer. 2022 was the second highest revenue year since the program began despite overall collection being down approximately 13% and a decrease in salvage prices. Salvage prices for #1 PET (clear plastic) dropped from $560/ton to $80/ton and cardboard dropped from $160/ton to $40/ton.

The Recycling’s 2022 accomplishments by the numbers:
• 553 tons of materials diverted from the local landfill.
• $9,400 saved in landfill dumping fees.
• $93,821.33 in overall revenue.
• 25 semi loads which is equivalent to 1,020 bales were shipped.
• 972,402 lbs which is equivalent to 486.2 tons of material were shipped.
• 64% of the materials were cardboard bales.
• 67.2 tons of glass were processed
• 168 bins of glass, or approximately one bin crushed every other day.
**Water and Sewer Division**

The Water and Sewer Division manages the City’s wastewater and water treatment plants as well as all the associated infrastructure such as water and sewer pipes, water towers, manholes, wells, hydrants, and lift stations. 2022 proved to be both a productive and challenging year. In addition to daily operations and in spite of nationwide material shortages and cost increases, the Division accomplished many capital improvement projects. Outside contractors with expertise in water were used extensively for some of the more technical 2022 Water Division projects. LRE, an engineering firm, was hired to help evaluate and make recommendations on drilling a new municipal well at the Water Treatment Plant (WTP). The existing well has fulfilled its service life and is in need of a replacement. The well at Cole Park was reconditioned and returned to service. 120Water, a water program management cloud-based software platform, helped staff prepare for new CDPHE regulations regarding lead and copper such as verifying that there are no main service lines made of lead. CDPHE requires all lead main lines be replaced but there are none in existence within the City’s system. Another new regulation requires staff to identify each lateral service line serving the City’s 3,000 customers along the 66 total miles of main distribution lines.

The Water Treatment Plant worked with contractors to repair significant damage to the roof at the WTP caused by a spring wind storm. The Colorado Department of Public Health and Environment (CDPHE) water monitoring plan was updated. Staff replaced one set of membranes and refurbished and installed an additional 88 modules using in-house expertise. Staff worked with Dr. Vladimir Dozortsev at Aqua Metrology Systems (AMS) on groundbreaking research developing a pilot water plant to test In-Situ Electrogenerated Ferric Reagent in order to replace the use of bulk Ferric in the removal of arsenic from drinking water. The data analysis will be completed and results will be published in early 2023.

The Water Treatment Plant’s 2022 accomplishments by the numbers:

- 610,040,573 gallons produced.
- 58,234,531 gallons less than in 2021.
- 20,181 gallons of coagulant used to treat arsenic.
- 80% removal of all arsenic.
- 11,288 gallons of chlorine used for water disinfection.
- 1.41 parts per million of chlorine delivered to the distribution system on average.
- 49,213,277 gallons of water was treated and delivered to East Alamosa Water and Sanitation District (EAWS).
- 1,111,152 more gallons delivered to EAWS than in 2021.
47,206,034 gallons of water was pumped from non-potable wells for irrigation.

The Water Distribution System is also managed by the Water and Sewer Division. Two major projects were accomplished in 2022. The first was working with Gardner Excavating on the State Street Reconstruction project as they looped the lines by helping oversee construction, relocating water meters, and working with the local residents affected by construction. The second was Phase 2 of the Master Utility Plan (MUP) for the water distribution system. Working with GMS Engineering, the water distribution system including the WTP, the wells, and the service lines, was assessed in order to create recommendations for projects throughout the city. These recommendations will address areas of growth in the city, areas of concern, and the overall health of the system.

The Water Distribution System’s 2022 accomplishments by the numbers:
- 132 after-hour call outs related to water
- 968 utility locates for 811 (Call Before You Dig)
- 535 service orders From City Hall
- 354 customers requesting water be shut off or turned on
- 162 accounts shut off for non-payment
- 34 accounts checked for leaks
- 22 frozen meters
- 109 meters replaced or installed
- 1,105 meter re-reads
- 18 meter pit upgrades
- 41 meter pits fixed
- 14 curb stops fixed
- 55 curb stops cleaned
- 229 water valves exercised
- 7 valve boxes fixed
- 11 fire hydrants repaired or serviced
- 9 service line leaks repaired
- 11 new water taps

The Wastewater Treatment Plant (WWTP) receives and treats all the wastewater produced throughout the city. The primary concentration of 2022 was continuing to work with GMS Engineering on the secondary treatment process at the plant. Much like the WTP, the WWTP must continually adapt to new CDPHE regulations and evolve equipment and operations in order to meet future requirements.

The Wastewater Treatment Plant’s 2022 accomplishments by the numbers:
● 404,506,000 gallons of water received, treated, and discharged back into the Rio Grande.
● 97% overall removal rate of all impurities.

**Fleet Maintenance Division**

The Fleet Maintenance Division provides mechanic services to all City departments with just 3 full-time employees. Fleet maintains diverse equipment ranging from lawn mowers to police vehicles, to trash and fire trucks to heavy equipment such as backhoes, loaders, and graders. Fleet Maintenance is also responsible for servicing and repairing all backup generators, the recycling baler, and the glass crusher. 2022 was another challenging year due to long lead times on replacement parts and vehicles which hinder the ability to maintain equipment. The overall lack of workforce and ordering delays continues to impact Fleet and the ability to complete work in a timely fashion. In many cases, vehicles ordered in late 2021 or early 2022, are just now beginning to arrive at the end of 2022.

As the City continues to grow, so does the vehicle fleet, supporting equipment, and the services and workload needed from Fleet Maintenance. New purchases included two Ford F-150 pickup trucks to replace aging patrol vehicles, a K-9 pickup, and a third community service officer vehicle for the Police Department. The Streets Division purchased two plate compactors, a street sweeper, and a vacuum trailer that cleans storm lines from the catch basins to the manholes and flushes out silt, sand, and other materials. The Water Division replaced a service truck and to maximize the life of older vehicles, the replaced vehicle was put to use in another department. The Sanitation Division added a 25-yard commercial trash truck to keep up with the increase in customers. Finally, an asphalt crusher and excavator were added to the City’s fleet in order to recycle asphalt and concrete to be used on future City projects.

Fleet Maintenance Division’s 2022 accomplishments by the numbers:

- 295 pieces of equipment maintained
- 426 completed work orders
- 167 of completed work orders were for preventive maintenance
- 88 tires replaced
- 44 batteries replaced
- 30 flat tires repaired
- 3.5% increase in overall inventory
- 7% increase in work orders
● 12% increase in preventive maintenance services.

**Finance Department**

The City Finance Department is responsible for any type of monetary provision for the City with the primary goal of providing accurate and accountable financial information to City Council, the citizens of Alamosa, and City staff. The department does all billing and collecting for City utilities, Special Improvement Districts, sales tax licenses, contracts, and leases. We are responsible for all payroll related activities and reporting for up to 200 employees. The department prepares and administers the City’s annual operating budget and five-year capital plan. As part of this administration we are responsible for validation and timely payment of all invoices and requisition requests. In addition to performing a variety of general accounting activities, the department also invests City funds, assists with financing activities, participates in policy analysis and formation, and ensures City compliance with federal and state legislation, as well as the City’s Charter, ordinances, and policy requirements. Finance staff work hard to meet the requirement of the annual financial audit, which is crucial to the receipt of funding from federal and state sources.

The main operating fund of the City—the General Fund—comprised $13.35 million in expenditures and $14.98 million in revenue during 2022. The department also accounts for all other funds including proprietary and fiduciary funds. This accounting includes making certain that revenues and expenses are reported for the proper fund and department, as well as the proper budgetary line item.

In 2021, the City was awarded $2,410,696, in Federal American Rescue Grant funds. The first tranche of the grant, $1,205,348, was received in 2021 with the remaining tranche being received in 2022. This is a multi-year grant with expenditures to be obligated by December 31, 2024 and spend by December 31, 2026. In 2022, $430,935 of the grant was expended mainly on water/sewer infrastructure. The bulk of the grant is anticipated to be spent in 2023. 2022 was the third year of the voter approved .5% sales tax to fund the Street Trust Fund to be used solely for street maintenance and improvements. Sales tax collected approximated $1.8 million and street improvements expenditures were $2.7 million.

The following tables provide an overview of the City’s revenue and expenditures for the year 2022. More information is available on the City’s website, where you can view the 2021 audited financial statements and the 2022 budget.
### 2022 City of Alamosa Revenue All Funds
**Unaudited Figures as of December 31, 2022**

<table>
<thead>
<tr>
<th>Revenue Source</th>
<th>Total Collected</th>
<th>% of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charges for Services</td>
<td>$7,927,946</td>
<td>24%</td>
</tr>
<tr>
<td>Fines and Forfeits</td>
<td>$82,633</td>
<td>0.25%</td>
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<tr>
<td>Franchise Fees</td>
<td>$484,766</td>
<td>1%</td>
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<tr>
<td>Grant Revenue</td>
<td>$2,611,237</td>
<td>8%</td>
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<tr>
<td>Internal Transfers</td>
<td>$5,510,317</td>
<td>17%</td>
</tr>
<tr>
<td>Licenses, Fees and Permits</td>
<td>$205,112</td>
<td>0.62%</td>
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<tr>
<td>Misc. Tax</td>
<td>$507,975</td>
<td>2%</td>
</tr>
<tr>
<td>Misc. Revenue</td>
<td>$817,925</td>
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<tr>
<td>Property Tax</td>
<td>$621,242</td>
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<tr>
<td>Sales Tax</td>
<td>$14,104,127</td>
<td>43%</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$32,873,280</strong></td>
<td><strong>100%</strong></td>
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</tbody>
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### 2022 City of Alamosa Expense All Funds
**Unaudited Figures as of December 31, 2022**

<table>
<thead>
<tr>
<th>Fund Name</th>
<th>Total Per Fund</th>
<th>% of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACLC Debt Service</td>
<td>$538,139</td>
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<tr>
<td>Capital Improvements</td>
<td>$1,016,450</td>
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<tr>
<td>Capital Projects Fund</td>
<td>$0</td>
<td>0.00%</td>
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<tr>
<td>Cemetery Endowment</td>
<td>$14,218</td>
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<td>Community Recreation</td>
<td>$3,376,161</td>
<td>11%</td>
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<tr>
<td>Conservation Trust</td>
<td>$119,328</td>
<td>.40%</td>
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<tr>
<td>Employee Benefit</td>
<td>$1,307,784</td>
<td>4%</td>
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<tr>
<td>Enterprise fund</td>
<td>$6,419,266</td>
<td>22%</td>
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<tr>
<td>Enterprise Debt Fund</td>
<td>$600,754</td>
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<tr>
<td>Firemen’s Pension</td>
<td>$44,945</td>
<td>0.15%</td>
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<tr>
<td>General Fund</td>
<td>$13,352,476</td>
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<tr>
<td>Street Improvement Fund</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$29,480,431</strong></td>
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</tr>
<tr>
<td>Name</td>
<td>Total Expense</td>
<td>% of Total</td>
</tr>
<tr>
<td>-------------------------------</td>
<td>---------------</td>
<td>------------</td>
</tr>
<tr>
<td>City Council</td>
<td>$98,156</td>
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<td>Legal Services</td>
<td>$146,477</td>
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<tr>
<td>Municipal Court</td>
<td>$227,249</td>
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<tr>
<td>City Manager</td>
<td>$317,329</td>
<td>2%</td>
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<tr>
<td>City Clerk</td>
<td>$112,275</td>
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<tr>
<td>HR/Risk Management</td>
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<tr>
<td>Finance</td>
<td>$434,072</td>
<td>3%</td>
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<tr>
<td>Non-Departmental</td>
<td>$1,939,612</td>
<td>15%</td>
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<tr>
<td>Information Technology</td>
<td>$704,836</td>
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<tr>
<td>Economic Development</td>
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<td>1%</td>
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<tr>
<td>Public Safety</td>
<td>$5,171,838</td>
<td>38%</td>
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<td>Development Services</td>
<td>$266,542</td>
<td>2%</td>
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<tr>
<td>Public Works Admin</td>
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<td>2%</td>
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<tr>
<td>Street Maintenance</td>
<td>$1,726,249</td>
<td>13%</td>
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<tr>
<td>Building Inspection</td>
<td>$343,652</td>
<td>3%</td>
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<tr>
<td>Fleet Maintenance</td>
<td>$288,196</td>
<td>2%</td>
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<tr>
<td>Cemetery &amp; Parks</td>
<td>$758,698</td>
<td>6%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$13,352,476</strong></td>
<td><strong>100%</strong></td>
</tr>
</tbody>
</table>