



Colorado Certified Local Government 2020 Annual Report

Federal Fiscal Year 2020: October 1, 2019 – September 30, 2020

Due Date: November 1, 2020

Please save this file in the original PDF format, DO NOT PRINT AND SCAN.

Submit via email to erica.duvic@state.co.us

Name of County/Municipality:

Name of Commission Board:

Contact Name:

Contact Title:

Contact Phone:

Contact Fax:

Contact Email:

Contact Address:

City:

State: CO

Zip:

Website for your historic preservation program:

Provide a list of all local government staff members with duties assigned to your local preservation program and their job titles. Then, list the percentage of their job duties that are related to historic preservation and check each staff member that meets the [Secretary of the Interior’s Professional Qualifications Standards](#). Please include any consultants contracted to perform designation, design, or tax credit reviews on a regular basis.

Name	Title	Percent	SOI Qualified
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Preservation Planning & Operational Documents

In Federal Fiscal Year 2020, were any of the following newly developed or revised:

- 1) Preservation Ordinance (including Amendments)?
- 2) By-Laws or Administrative Rules?
- 3) Preservation Plan?
- 4) Survey Plan?
- 5) Design Guidelines:
 - a. For the entire county/municipality?
 - b. For a specific district(s)?

Name of district(s):

Commission or Board

- 6) Provide a list of all current Commission/Board Members. Check any Commission/Board Members newly appointed in Federal Fiscal Year 2020 and attach their resumes and/or applications. Also, check all Commission/Board Members that are professionals in preservation-related disciplines and list their profession beside their names.

Name	New Member	Preservation Professional	Discipline(s)
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- 7) If 40% of the current Commission/Board is not comprised of preservation-related professionals, please describe your efforts to recruit. How does the Commission/Board seek additional expertise in the fields of architecture, architectural history or archaeology when needed?

- 8) Do the members of the Commission/Board represent the general ethnic diversity of the community?

9) List the **SHPO-approved** educational/training sessions attended by Commission/Board Members in Federal Fiscal Year 2020. Please list name of session or conference (list conference, not individual sessions when a conference was attended) and the name(s) of Commission/Board Member that attended.

10) What is your Commission/Board’s regular meeting schedule? (i.e. First Thursday of every other month at 6pm)

11) Please list the number of meetings and dates held in Federal Fiscal Year 2020:

Regular Meetings	Special Meetings	Work/Study Sessions
Total Number	Total Number	Total Number
<u>Dates</u>	<u>Dates</u>	<u>Dates</u>

Historic Contexts & Surveys

12) List any **Historic Context Studies** completed in Federal Fiscal Year 2020.

13) List any **Cultural Resource Surveys** completed in Federal Fiscal Year 2020.

14) How many resources were **inventoried** in Federal Fiscal Year 2020?

Inventoried means any buildings, structures, objects, or sites for which the Commission/Board obtained information not previously held. This information may come from newly surveyed properties or properties nominated that had not been surveyed. Inventoried properties can be either eligible or non-eligible for listing.

Designations

15) How many contributing resources (buildings, structures, objects, sites) are **locally designated**? This count includes ALL listings since the Commission/Board was originally formed. For Districts, count all contributing buildings, structures and sites individually.

16) How many contributing resources (buildings, structures, objects, sites) were **locally designated** in Federal Fiscal Year 2020? For Districts, count all contributing buildings, structures and sites individually.

Please list. For Districts, list name with number of contributing resources in parenthesis.

Project Review

17) How many design review applications were considered by the Commission/Board for **designated** resources in Federal Fiscal Year 2020?

- a. Total Reviewed
- b. Review by Full Commission
- c. Review by Design Review Subcommittee Only
- d. Reviewed by Staff Only

- 18) How many design review applications were considered by the Commission/Board for **non-designated** resources in Federal Fiscal Year 2020?
- a. Total Reviewed
 - b. Review by Full Commission
 - c. Review by Design Review Subcommittee Only
 - d. Reviewed by Staff Only
- 19) Did your County/Municipality comment or participate in any **Section 106 Reviews** as a consulting party in Federal Fiscal Year 2020?

If yes, list name of project or property and the Federal Agency initiating the review.

Narrative Questions

- 20) Did your Board/Commission develop, sponsor, or participate in any **public outreach, education, or interpretive events/meetings/tours/materials** in Federal Fiscal Year 2020?

If yes, please describe.

- 21) What CLG accomplishment/achievement/event in Federal Fiscal Year 2020 makes the Commission/Board most proud?

- 22) Describe any problems – operational, political or financial – encountered by the CLG in Federal Fiscal Year 2020.

23) Describe any planned/projected Commission/Board activities for Federal Fiscal Year 2021.

Attachment Checklist

*All documents listed below are **required** for a complete report unless listed as “if applicable” or “if adopted.” Providing a link to an online document, if downloadable, may be substituted for actual attachment of a document when available. Please include all documents as **separate attachments**.*

All meeting minutes for Federal Fiscal Year 2020 (unless previously submitted)

Sample of Public Notice announcing commission/board Meeting

Sample advertisement for new commission/board members

List of **all** locally designated properties (from inception of local listing)

Resumes or applications for commission/board members appointed in FY20 (if applicable)

Current preservation ordinance and amendments (if adopted during FY20)

Current by-laws or administrative rules for the commission/board (if adopted during FY20)

Current Preservation Plan or preservation chapter in Comprehensive Plan (if adopted during FY20)

Current Survey Plan (if adopted during FY20)

Historic Context Surveys completed in Federal Fiscal Year 2020 or date submitted to SHPO (if applicable)

Historic Resource Surveys completed in Federal Fiscal Year 2020 or date submitted to SHPO (if applicable)

Please provide links to any online documents or dates when Contexts or Surveys were submitted to SHPO: