

City of Alamosa

COVID-19 Utility Hardship Assistance Fund Application

Alamosa city households, business entities and landlords financially impacted by COVID-19 are eligible for up to \$1,000 in federal CARES Act funds distributed by the City of Alamosa that can be used for paying municipal utility bills (water, sewer, trash) or other utilities such as electricity, internet, mobile devices and gas (cable is NOT eligible). This fund is designed to aid individuals, businesses or landlords that have lost income or wages, experienced a reduction in work hours, or other income hardships caused by the COVID-19 pandemic.

Applications open November 19, 2020 and will be awarded on a first come, first serve basis until the fund is exhausted or December 28, 2020, whichever is sooner.

Eligible applicants must:

- Be a resident of, or business entity located in the city of Alamosa, or be a landlord of property in the city of Alamosa;
- *For residents*, have a household income, at the time of filing this application, of no more than 80% of the Area Median Income. 80% of Area Median Income per household size (in parentheses) in Alamosa county is as follows (monthly income before taxes): (1) \$3,313 (2) \$3,787 (3) \$4,260 (4) \$4,733 (5) \$5,113 (6) \$5,493 (7) \$5,873 (8) \$6,253
- Have experienced financial hardship caused by COVID-19 such as loss of business income, temporary job loss, reduced work hours, reduced salary, etc. beginning March 1, 2020 or thereafter;
- Display need via delinquent utility bills;
- Be able to provide proof of lost business/rental income or wages;

Review and Award Process:

Applications will be reviewed to determine eligibility and award amount. Awards will depend upon the amount requested, proof of need, number of applicants, and availability of funds.

Once the complete application is reviewed, applicants will be notified of their award status on a rolling basis but no later than December 28, 2020. If funds are awarded, payments will be made directly to the designated utilities based upon outstanding invoices submitted and approved.

The program reserves the right to offer assistance different from the specified amount requested.

Should you need help with the application or have questions about the City of Alamosa COVID-19 Utility Hardship Assistance Fund, please send email to: lsandoval@ci.alamosa.co.us or call 719-589-2593 ext. 2502.

**Required*

1. Business Name, if applicable* _____
2. First Name of applicant or business contact* _____
3. Last Name of applicant or business contact* _____
4. Email Address * _____
5. Phone Number* _____
6. Address* _____
7. City* _____
8. State* _____
9. Zip Code* _____
10. Please describe financial impact and how it is a result of the COVID-19 health crisis.*

11. Please provide proof of financial impact (utility delinquency notifications, documents showing job termination or reduction of hours due to COVID-19, documents depicting other income/rental hardships due to COVID-19)*
12. List amount of funding requested with designation of which utility bill request applies to each specific amount*
 - i. _____
 - ii. _____
 - iii. _____
 - iv. _____
 - v. _____
13. Attach copies of utility bill(s) for which payment, either in whole or part, is sought.
14. **For resident applicants**, state size of household and amount of monthly household income before taxes. _____

Attach supporting documentation of monthly household income before taxes.

15. **For resident applicants**, have you applied to the LEAP assistance program through Alamosa County?

- Yes
- No

Statement of Understanding and Acknowledgement:

All applicants agree to the following as part of the application approval process, as shown by their signature below:

“I have read the program eligibility criteria for the City of Alamosa COVID-19 Utilities Hardship Assistance Fund and I certify that I am authorized to sign this application as, or on behalf of, the Applicant. I agree to assist the City of Alamosa in verifying any of the information contained in this application from any available source as requested.

I certify that all information in this application, and all information furnished in support of this application, is given for the purpose of obtaining Financial assistance to offset an economic injury sustained as a result of the COVID-19 pandemic and that the information provided is true and complete to the best of my knowledge.”

Disclosure information:

The City of Alamosa supports the public’s right to access public records. Information submitted through the application is a public record and may be subject to disclosure under the Colorado Open Records Act, C.R.S. 24-72-200.1 et seq (“Act”). In addition, the City of Alamosa may be required to disclose information by subpoena, civil-investigative demand or court-ordered or court-authorized discovery. The City of Alamosa will use its best efforts to maintain the confidentiality of financial or proprietary information submitted by the applicant, as permitted by law, but cannot guarantee documents as confidential and failure to do so, will be deemed a waiver of any liability if the City release any information. If an Open Record request is received, the City is required to make a determination under the Colorado Open Records Act and may only withhold documents that are confidential under the law. If the City releases documents marked as confidential in compliance with the Colorado Open Records Act, the applicant waives any claims for liability or damages.

I certify that all information is true and correct. I agree that any information submitted through this application may be subject to disclosure under the Colorado Public Records Act or through another legal process as outlined above.

I acknowledge and agree to the above conditions

Sign and Date* _____

