



APPLICATION FOR REFUND
CITY OF ALAMOSA - BUILDING DEPARTMENT

Date of Application: _____

PROJECT ADDRESS: _____

Property Owner: _____ Contractor: _____

Mailing Address: _____ Mailing Address: _____

City/State/Zip: _____ City/State/Zip: _____

Phone Number: _____ Phone Number: _____

Permit #: _____

Please check all that apply:

- I am requesting a refund for 50% of a \$200 dollar payment made for the Issuing of Temporary Certificate of Occupancy
- I am requesting a refund for unused sales tax.
(you must provide all receipts applicable to be reviewed by Building Official)
- Other: (please describe)

Please acknowledge the following by initialing the box at the end of each statement:

I understand my request might require the review of City official prior to releasing funds

Revised January 2020

Signature of Owner/Contractor: _____ Date: _____

Signature of Building Official: _____ Date: _____