



## PUD/MIXED-USE DEVELOPMENT CHECKLIST

Staff	Applicant	
<input type="checkbox"/>	<input type="checkbox"/>	Land Development Application completed and signed by applicant and property owner.
<input type="checkbox"/>	<input type="checkbox"/>	Fees All applicable filing fees.
<input type="checkbox"/>	<input type="checkbox"/>	Authorized Representative Form if applicant is not the property owner.
<input type="checkbox"/>	<input type="checkbox"/>	Property Ownership Disclosure. The disclosure of ownership must be dated within two (2) months of the application submittal.
<input type="checkbox"/>	<input type="checkbox"/>	Certification of Title and Title Report including Schedules A&B
<input type="checkbox"/>	<input type="checkbox"/>	Affidavit of Property Owner's List
<input type="checkbox"/>	<input type="checkbox"/>	Public Notices
<input type="checkbox"/>	<input type="checkbox"/>	Concurrent Subdivision Application
<input type="checkbox"/>	<input type="checkbox"/>	Preliminary or Final Development Plan as described in Section 21-8-301(b) of the UDC
<input type="checkbox"/>	<input type="checkbox"/>	Utility Approval and Verification Form
<input type="checkbox"/>	<input type="checkbox"/>	Pre-Application Conference Summary
<input type="checkbox"/>	<input type="checkbox"/>	Written Statement regarding the type of PUD proposed (residential, commercial or campus plan) including: <ul style="list-style-type: none"> <li>• Consistency with the Comprehensive Plan</li> <li>• Compatibility with Existing Land Uses</li> <li>• Public Benefit</li> <li>• Preservation of Site Features</li> <li>• Sufficient Land Area for Proposed Uses</li> </ul>
<input type="checkbox"/>	<input type="checkbox"/>	Proposed Development Standards to be modified: <ul style="list-style-type: none"> <li>• Quantitative summary of existing conditions on the subject property</li> <li>• List of allowed uses within the PUD by right, a list of uses allowed only with a special review use permit, and a list of temporary uses</li> <li>• Parking analysis based on proposed uses</li> <li>• Density of uses proposed</li> <li>• Location of public and private open space</li> <li>• Location of existing and proposed buildings on the site</li> <li>• Road, Street, and pedestrian networks proposed</li> <li>• Drainage facilities</li> </ul>



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		<ul style="list-style-type: none"> <li>Existing or proposed utilities and public services</li> <li>If development is phased, a description of the phase components and timing</li> <li>A Statement that the development on the site will meet applicable standards of the underlying zoning district and the UDC or a statement to which modifications to the UDC are proposed and the justification for such modifications</li> </ul>
<input type="checkbox"/>	<input type="checkbox"/>	Statement specifying the public benefits(s)
<input type="checkbox"/>	<input type="checkbox"/>	Additional materials deemed necessary by Staff to determine the impact of the proposed rezoning will have on the health, safety and welfare of the Town.
<p><b>*Rezoning Applications may be initiated by the Town Council or a property owner and may not be initiated by any other person.</b></p>		

### PROJECT INFO

**Project Name:** \_\_\_\_\_

**Project Location:** \_\_\_\_\_

**Project Summary:** \_\_\_\_\_