



ADDENDUM TO RFP DOCUMENTS

REQUEST FOR PROPOSAL: Downtown Design Plan and Preliminary Engineering Services issued January 5, 2018

ADDENDUM: Addendum No. 3

DATE: February 13, 2018

To All Potential Proposers:

This addendum is issued to modify and update the previously issued RFP noted above and Addenda No. 1 and No. 2. This information is provided to clarify issues that might be of concern based on the updated budget. Please attach this addendum to the documents in your possession.

All proposers should acknowledge receipt of any and all addenda by email to dvaughn@ci.alamosa.co.us with "Confirm Receipt of Addendum No. 3" in the subject line.

I will not accept any further question on the content of the RFP or Addenda 1 and 2. I will respond to questions related to the budget and revised submittal deadline Please feel free to call or e-mail with those inquiries until Friday, February 16, 2018.

APOLOGY

I sincerely regret the confusion and disruption created by this budget issue. I understand you may be disappointed and appreciate the inconvenience this must be causing your firm and the logistics problems associated with contacting your team members. I am hoping this error may actually be an opportunity. I hope the additional funds will allow you to propose the quality of project you envisioned for our community without the constraints of an insufficient budget.

RESUBMISSION CRITERIA

1. The new Budget – The correct and total budget for the Downtown Design Plan and Preliminary Engineering Services project is **\$200,000.00**.
2. The new deadline – **3:00 pm MST, Tuesday, February 27, 2018**.
3. To be fair to all bidders all aspects of the Downtown Design Plan and Preliminary Engineering Services RFP dated January 5, 2018, Addenda No. 1 and No. 2 remain the same. The project scope, requested services, deliverables, submittal requirements, cost analysis describe the project the City envisioned and remains constant whether the budget is \$100,000 or \$200,000.
4. The limit of 30 pages will be the same
5. How you resubmit is totally at your discretion. If you stand by your original proposal send me an e-mail and I will mark you as submitted. If based on the additional budget you want to modify your proposed scope of services, please do that. If you want to modify the subconsultants (add or delete) on your team – do that. I want the best possible project we can get, designed by the strongest team you can assemble within the confines of the \$200,000 budget.
6. Fourteen firms expressed interest since release of the Downtown Design Plan and Preliminary Engineering Services RFP on January 5, 2018. Those firms eventually consolidated into twelve teams. Nine firms submitted by the deadline on February 9. All of the firms expressed concerns about the budget. In order to be fair to all firms that made an effort to respond to the RFP we have invited all 12 teams to resubmit a proposal based on the \$200,000 budget. We are not reopening the process to new design firms.