

City Clerk's Office
 City of Alamosa
 POB 419
 Alamosa, CO 81101
 719/589-2593 ext. 8

City of Alamosa

Special Events Permit Application

Fees payable to the City of Alamosa:
 \$100 per day
 \$50 for rush processing

Name of Applicant Non-Profit Organization or Political Candidate:		
Entity Address:	Address of Event:	Off-site storage address (if applicable):
Authorized representative name: Phone no. where you can be reached prior to and during event: email address:		
Event Manager name: Phone no. where you can be reached prior to and during event: email address:		
State Sales Tax No. _____ City Sales Tax No. _____	Would you like to receive your permit by email? Yes___ No___	Malt, Vinous, Spirituous Liquor _____ 3.2 Beer _____
Is this location within 500 feet of a school? Yes___ No___ If yes, are classes in session during event: Yes___ No___		

Date(s) of event

Date: _____
Start time: _____
End time: _____

Date: _____
Start time: _____
End time: _____

Date: _____
Start time: _____
End time: _____

ATTACH ADDITIONAL PAGES IF NECESSARY

Describe the purpose of the event: _____

How many people are expected to attend? _____

Describe your control plan (physical barriers, security, etc.) _____

Describe how you will meet the food service requirements: _____

Please attach: => Qualifying non-profit documentation => Drawing of licensed premises => Separate drawing of storage location, if applicable => Proof of property possession

Oath of Applicant: I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein in true, correct, and complete to the best of my knowledge		
Signature: _____	Title: _____	Date: _____

The City of Alamosa hereby finds that this application has been examined and the premises, business, and character of the applicant is satisfactory and this Permit is hereby approved	
Signature: _____	Date: _____

Faxed to Colorado Liquor Enforcement Division by: _____ on: _____
