

City of Alamosa Job Description

Position: Maintenance Worker I

Reports to:

Superintendent/Supervisor

Supervision Exercise: None

FLSA: Non Exempt

General Statement of Duties: This position is responsible for operating heavy equipment and performing street maintenance and repair duties in support of the department operations.

NOTE: The essential functions and major responsibilities listed are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position. Duties and responsibilities are also subject to change by the employer as the needs of the employer and requirements of the job change. The following are the duties performed by employees in this classification. However, employees may perform other related duties. Not all duties listed are necessarily performed by each individual in the classification.

Essential Functions:

1. Operates heavy equipment and vehicles used in the repair and maintenance of City streets.
2. Transports equipment and tools to and from work sites.
3. Maintains and repairs equipment, tools, and streets.
4. Assists concrete crew as needed; builds, forms, removes, replaces, and finishes concrete according to construction standards.
5. Assists with seasonal snow, ice, and leaf removal.
6. Assists in excavating materials from job sites.
7. Repairs concrete and asphalt streets as required.
8. Responds to emergency call out situations as required.
9. Assists with traffic control duties.
10. Performs other related duties as assigned.

Knowledge of:

1. General street maintenance knowledge.
2. Knowledge of front-end loaders, backhoes, dump trucks, and other types of heavy and light equipment used in the repair and maintenance of streets.
3. Knowledge of tools, equipment, materials, and procedures used in the maintenance and repair of streets.
4. Knowledge of City geography.

Abilities to:

1. Operate related maintenance equipment.
2. Learn repetitive tasks quickly.
3. Understand and follow oral and written instructions.
4. Speak, read, and write in the English language.
5. Develop and maintain effective working relationship with the general public and city staff.

- Complete assigned work in a timely manner with limited supervision.

Education/Experience Requirements:

- High School Diploma or Equivalent.
- Any combination of training and related experiences that provides the required knowledge, skills, and abilities.
- Prior maintenance & custodial experience in an institutional environment desired.

Other Requirements:

- Must have a valid Colorado driver’s license or the ability to obtain a Colorado license within 6 weeks, and acceptable driving records in accordance to the City’s commercial insurance.
- Must obtain a CDL within 6 months of employment.

Required Physical Capabilities:

- Work indoors and outdoors, often in extreme cold or hot conditions.
- Normal range of vision and hearing for ensuring the safety of the employee, co-workers, and general public.

Duration	Not at All	Occasionally	1-3 Hours	4-6 Hours	7-8 Hours
Lift/Carry					
0-10 .lbs				XX	
11-20 .lbs				XX	
21-40 .lbs				XX	
41-60 .lbs			XX		
Push/Pull					
0-20 .lbs				XX	
21-25 .lbs				XX	
26-50 .lbs				XX	
51-75 .lbs				XX	
76-100 .lbs			XX		
Bend					
			XX		
Overhead Reach					
			XX		
Twist/Turn					
				XX	
Kneel/Squat					
			XX		
Sit					
		XX			
Stand/Walk					
					XX
Climb Ladder/Stairs					
			XX		

Print Employee Name

Employee Signature

Date

Supervisor

Date