On behalf of Council and staff, I am proud to share our 2019 Annual Report with you. In 2019 we continued to work towards achieving the City’s Comprehensive Plan goals. Over the past year, we made great strides to make sure that our community feels valued, heard, and understood.

We modified our ongoing public/private partnership to bring the Alamosa Economic Development Director under the umbrella of the City while continuing support from partners. The Director works with local businesses to assist with retention and growth, as well as work to bring new job opportunities to the community. The City of Alamosa along with Western Rivers Conservancy and a long list of partners added a 203-acre riverfront park (Alamosa Riparian Park) to the City’s open space conserving a mile of the Rio Grande and creating new opportunities for recreation along its banks. The park serves as an upstream anchor for the City’s growing network of pedestrian and bike trails, adding more than five miles of new trails on the property itself. Alamosa voters approved a dedicated street sales tax that will rebuild 16 streets, repair 20 streets, and improve 11 miles of sidewalks over the next 10 years that our Citizen Streets Committee identified.

Our talented and creative staff collaborated with community stakeholders and businesses to seize opportunities that benefit our entire community. Our Council unanimously passed our Downtown Design Plan and in total, passed 27 resolutions and 31 ordinances in efforts to enhance our community.

Alamosa is a vibrant full-service city in the San Luis Valley that embraces the future and builds on the past. We are a community where the quality of life, infrastructure, environment, business friendly economic development, and safety, are priorities. We are committed to providing balanced, effective and efficient public services for our residents, visitors and businesses by cultivating a vibrant, resilient and livable city.

We are thankful for the support of our residents, the collaboration efforts of our community partners and businesses, and the wonderful team effort of staff and Council to make our city a welcoming place for all to enjoy!

Best wishes,

Ty Coleman
Mayor of Alamosa

P.S.
Acronym for T.E.A.M.
Together Everyone Achieves More
Mayor and City Council

Ty Coleman
Mayor

Kristina Daniel
City Councilor at Large

Jan Vigil
City Councilor at Large
Mayor Pro Tem

Liz Hensley
City Councilor Ward 1

David Broyles
City Councilor Ward 2

Charlie Griego
City Councilor Ward 3

Michael Carson
City Councilor Ward 4
During 2019, the Human Resources Department continued to support and uphold the vision of becoming an employer-of-choice through proper compensation, fringe benefits, human resources development, health, and safety; while positively affecting the bottom line. The department saw a change in management as Amy McKinley left the organization and Jolene Webb was promoted to Human Resources/Risk Manager.

The Department coordinated a request for proposal (RFP) inclusive of all the City’s health insurance plans. An insurance broker who submitted a competitive RFP to the insurance market was selected to secure the best health plans for employees, which ultimately reduced overall costs to the City.

This past year was an active year for maintenance and enhancement inside the Department.

The Department reviewed, audited, and now complies with current Federal Motor Carrier Safety Regulations for all commercial vehicles and drivers. The State Municipal Retention Schedule was reviewed and files where reorganized to comply with the requirements. Several internal and external employment forms and processes were revised to include required legislative updates to employment practices. City employment applications are now available for electronic submission by applicants.

The City Attorney created an Equal Employment Opportunity Plan (EEOP) for the City, which supports the Human Resources Department’s mission of employer-of-choice, and, more importantly, provides Equal Employment Opportunity for all employees. The EEOP will provide aggregated data of our employee pool and reveal to management areas that need to be reviewed. The EEOP will also provide the data needed for the organization to file the required governmental reporting to the Equal Employment Opportunity Commission.

The City held its 7th Annual Health and Wellness Fair with 55 employees and family members participating. The Wellness Committee also continued its efforts throughout the year to encourage healthy lifestyles by offering wellness activities and resources. The department on-boarded 72 new hires and processed the exit of 54 employees. Average employment data for the City included 181 employees, with 94 full-time and 83 part-time and seasonal. The Department closed out the year with a total of 21 reported work-related injuries.
Liquor Licensing

The City of Alamosa has a total of 45 active liquor licenses. In 2019, there were two new licenses issued, one transfer of ownership, and one change of location. Also, all 3.2 off-premise licenses were converted to Fermented Malt Beverage off-premise licenses at the time of their renewal as required per statute. The following are the types of active licenses held within the City of Alamosa:

- 4 Beer/Wine
- 1 Brew Pub
- 1 Campus Liquor Complex
- 2 Related Facilities to Campus Liquor Complex
- 3 Club
- 7 Fermented Malt Beverage (off premise)
- 15 Hotel/Restaurant
- 5 Retail Liquor Store
- 7 Tavern

Administrative actions included:

- Renewal and inspection of the City’s 45 licenses
- 26 Special Event Permits
- Processing of one new license
- 1 Transfer of Ownership
- 1 Temporary Modification of Premise application

Council action included:

- All Special Event Permits held on City property
- Need & Desires Hearing/Decision for one new applicant

Boards and Commissions

The City has a total of seven boards and commissions, with two new boards created in 2019 - Homeless Coalition and Main Street Advisory Committee. Other City boards and commissions include: Historic Preservation Advisory Committee, Library Board, Personnel Board, Planning Commission, Recreation Advisory Board, and the Tree Board. This past year also included the creation of a temporary Streets Committee in which residents were able to apply and ultimately be appointed by Council to help determine the priority of street projects for the dedicated streets sales tax. While not an official City board, the City Council also appoints Housing Authority Board members per their bylaws.

Council held their annual board appreciation dinner for these volunteers to express their appreciation to those board members who selflessly serve. This year, the dinner was held in April, hosted by Sodexo at Adams State University and was well-attended.
Elections

The City’s Regular Election was held on November 5, 2019. As is the customary practice, the election was held as part of the coordinated election with Alamosa County. A total of four candidates campaigned for three municipal seats.

Prior to the election, the Clerk’s office conducted a Candidate Orientation session for candidates running for open Council seats. A Meet the Candidates forum was also held in conjunction with the Alamosa Valley Courier and Alamosa County Chamber of Commerce.

This election included three Council seats (At Large, Ward 1, and Ward 3) and two City questions. One was an initiated ballot question which was the result of a citizen initiated petition from 2018; and one that was a referred measure by the City. The questions that were on the ballot, along with the results are listed next column.

Initiated Ballot Question 300

Citizen initiated ordinance to amend Ordinance Article VI, Chapter 4, to ban all personal outdoor growing of marijuana both medical and recreational.

For the Ordinance 1,062
Against the Ordinance 951
Total Votes 2,013

Referred Ballot Issue 2A:

Streets Trust Fund half cent dedicated sales and use tax

Yes 1,154
No 864
Total Votes 2,018

After the election, the incumbent Council members retained their positions. The Councilor At Large seat was the only contested race for this election. Elected Councilor At Large Kristina Daniel won her first four-year term on the Council; previous terms were appointed. Councilor Ward 1 Liz Hensley and Councilor Ward 3 Charles Griego retained their seats on Council for the next four years.

CML Annual Board Meeting

The Colorado Municipal League held their annual board retreat in Alamosa in 2019. City Councilor Liz Hensley, who was also Vice President of the CML Executive Board during this time, hosted the retreat and ensured the board had a great time in Alamosa. Councilor Hensley is now serving as President of the board.
The City Clerk’s office handles all open records requests and has complied and responded to numerous requests throughout the year. It has been a long-term goal of the Clerk’s office to create and implement a central filing system.

In order to assist with the project, City Council approved hiring an intern in 2019. With the help of that intern, the central filing system was almost completed. While there was already a records structure in place put together by the Records Committee, it was necessary to review and determine if all the pieces of it were going to fit together.

The City’s records storage system is a software called Laserfiche. The City partnered with MCCi in February of 2019 as its host company. Doing so allowed access to a Laserfiche training center, more personal contact with support staff, and improved knowledge about the program’s functionality.

With the help of the intern, the central filing system has moved closer to being fully functional. The central filing room located in City Hall has been organized and labeled allowing for all historical documents to be placed in one location. All departments have been trained on the central filing system. Two storage sheds full of old documents were cleared out and documents from various departments have been scanned and stored in Laserfiche.

Moving forward, the last step to the Central Filing System is to create the overall procedure every department can follow in order to stay on top of retention schedules and to allow documents to be accessed from one central location.
City Clerk and Municipal Court

Municipal Court

Municipal Court works to implement legislative and other necessary changes to remain effective and efficient, all the while remaining professional, fair, and neutral. The Court continues to hold court sessions four times a month, with the first Monday of every month dedicated as an arraignment docket.

Notable Municipal Court events throughout the year included:

- Municipal Prosecutor was available at all court dates. Tickets were submitted and reviewed for filing or denial by prosecution.
- Municipal prosecution module integrated into the Incode 10 software.
- Municipal Court began the implementation of using TylerNotify. Notification texts/calls are being sent out to defendants reminding them of their upcoming court date appearance.

- The City was awarded $1,800 from the DOLA Defense Counsel First Appearance Grant program to help with the requirement of providing a court appointed attorney to defendants in custody at their first appearance.
- The City continues to utilize collections services through the state collection agency: Colorado Central Collection Services. There are 555 accounts currently in collections with a principal balance of $180,569.
- Continued collaboration with Center for Restorative Programs in diversion programs and tracking of cases for LEAD participants.
- Continued collaboration with RMOMS for community service programs.
- Continued use of the JAG Grant to provide defendants with the option of participating in diversion programs as well as helping with the payment of useful public service referrals for defendants who are indigent.
- Continue ATC service partnership and reviewed status throughout the year with ATC Staff.

Diversion programs

In 2019, there were a total of 25 juvenile referrals and 58 adult referrals. Of those referrals, 47 were successful, 1 mediated, 15 are still pending, 19 were screened out, and 1 was unsuccessful. The diversion program services continue to be effective and a useful resource for defendants coming through Municipal Court creating positive alternative sentencing options.

Municipal Court continues to balance the budgetary challenges faced in the past with jail fees and court appointed counsel. With the help of the DOLA Defense Counsel First Appearance Grant, costs have been offset with grant funds paying for a total of 14 representations in 2019 for defendants in custody at first appearance. Defense counsel represented 10 other defendants throughout the year. With all the changes and other options available, jail fees have decreased by 16% from 2018. The City paid out a total of $14,459 in jail fees in 2019 as well as $3,947 for defendants who utilized the ATC services.

The underlying policy of the Court is directed by Council, although the Judge has a large role in policy making. The Court continually strives for improvements from every aspect in the roles involved while remaining professional, fair, neutral, and as effective and efficient as possible.
City’s Water Supply Augmentation Plan

On December 31, 2019, the City filed its application for approval of a plan for augmentation, marking the beginning point of the court approval process for ensuring the City’s ability to continue to provide municipal water through its confined aquifer wells. The filing of the application caps a five-year process of planning and water rights acquisition involving the City Attorney’s Office, and the City’s Public Works and Finance Departments, as well as tireless work by the City’s consulting water engineer. The City’s plan is designed to cover 30-50 years of future growth, and to incorporate innovative approaches to meeting the requirements of the newly promulgated rules governing groundwater withdrawals in the San Luis Valley, including alternative transfer mechanisms to enable the continuation of agricultural operations that provide some of the water rights. The filing of the application marks the beginning of the formal process of approval through the court system, a process that will undoubtedly involve continued changes as the process moves forward.

The final decree was entered approving the City’s use of some of its Independent Ditch water right as an irrigation source for the Back Nine of the Cattails Golf Course. The water is run into Blanca Vista Pond as a forebay, thereby keeping flows through the pond to enhance its use as a youth fishery.

Municipal Prosecutions

Starting January 1 of 2019, the City Attorney’s Office took over in-house prosecution of municipal ordinance violations in Municipal Court, making the City Attorney position into a full-time position by combining the criminal City prosecutor side with the civil legal advisor side of the City’s legal work. The City thanked long-time City Prosecutor Gene Farish for his many years of excellent and dedicated service. The City continues to explore ways to address addiction problems that seem to drive much of the petty crime that ends up in Municipal Court, with the City Attorney’s office working closely with the Police Department and the Clerk’s Office to find ways to address the problem.

Ordinance Changes

City Council and staff, including the City Attorney’s Office, continually strive to improve the Code of Ordinances of the City of Alamosa (“Code”). Each year usually sees on the order of ten ordinances designed to streamline and improve the City’s Code. Of note in 2019 were ordinances enacting Alamosa’s home rule version of the State Fair Campaign Practices Act tailored more specifically to Alamosa’s needs, and updates to the ordinances regarding resisting arrest, criminal attempt, and interference with public property. The City also considered and enacted changes to its Uniform Development Code to restrict the locations of marijuana paraphernalia stores and sexually oriented businesses.
Police Department

The Alamosa Police Department (APD) is a full-service Department that consists of 32 full-time employees; 27 certified peace officers, and five civilian non-sworn employees. There are three divisions: Administrative, Support Services, and Operations. The Chief of Police, Office Supervisor, and Records Clerk make up the Administrative Division. Support Services is overseen by a Captain, who supervises two full-time detectives and three Community Services Officers. The Operations Division is overseen by a Captain and consists of four Sergeants, four Corporals and thirteen Patrol Officers.

APD has continued to build and strengthen partnerships and collaborative efforts with our law enforcement partners and organizations not only within our community, but across the San Luis Valley and state. Throughout the year, the Police Department and these partners have developed strategies to address citizen concerns and needs in Alamosa and across the San Luis Valley. These partnerships have helped make an impact on crime and drug use.

In 2019, APD focused on drug addiction, harm reduction, and community transparency and accountability. The Department has partnered with the Law Enforcement Assisted Diversion (LEAD) program. Together, we continue to work with repeat offenders who struggle with addiction.

Focus

In 2019, APD continued to focus their goals, objectives, and accomplishments on meeting the needs of our community by strategically prioritizing the focus areas (aesthetics, community, economic development, and environmental responsibility) set by City Council. This focus is supported by continued support and trust of our community and making Alamosa a safe place to live, visit, and enjoy.

Crime Impact

The Alamosa Police Department focused on many areas throughout the year including drug abuse/use, community policing, crime prevention/reduction, and traffic safety. We continue to build and strengthen partnerships and collaboration efforts by working with other law enforcement agencies, Advantage Treatment Center (Community Corrections), the Alamosa School District, Crossroads Managed Care (Detox), Tu Casa, Department of Human Services, Colorado Restorative Justice Program (CRP) and businesses within our community addressing crime as a whole.

To reduce property crime, the Department has worked to confront the drug use/abuse and distribution issues within our community. To accomplish this, officers have focused efforts on drug interdiction and conducted drug investigations throughout the year. The investigations throughout 2019 have resulted in the identification and arrest of many offenders using and/or distributing controlled substances within our community.

The Department continues utilizing two K-9 teams throughout the year. Access to two canine teams allows for a canine to be available and staffed seven days per week. Throughout the year, these teams have made an impact and assisted officers with recovering drugs, money, and other associated illicit substances and apprehension of those suspected of transporting drugs to and through our community. By impacting the drug
Police

trade and use and abuse within our community, we hope to impact the overall crime rate within Alamosa.

Employee education, development, training

Training continues to be an important aspect of policing. To accomplish this, officers continue to receive specialized training in Drug Interdiction and Impaired Driving Enforcement. The Department continues to promote the development and formal education of our officers who have taken advantage of our partnership with Columbia Southern University.

The City promotes succession planning and provides officers and supervisors with training opportunities to prepare for advancement. This year officers at all levels continue to receive training in First Line Supervision and Management. These trainings have been provided by resources such as the FBI Law Enforcement Executive Development Association, Colorado Association of Chiefs’ of Police, Colorado Peace Officers Standards and Training, and the Colorado Sheriffs of Colorado.

Partnerships

APD continues to partner with the Alamosa County Sheriff’s Office, Adams State University Police Department, the Colorado State Patrol, Parole, Probation and other local organizations. We have developed a great working relationship with the U.S. Marshall’s Office, Drug Enforcement Agency (DEA), and the Colorado Bureau of Investigations (CBI).

The Department continues to be active with the Community Corrections Board, Screening Committee, San Luis Valley Behavioral Health, and Drug and DUI Court. The Restorative Justice Program continues to grow across the San Luis Valley.

The Department continues to partner and have an agreement with the Alamosa School District to assign a police officer to provide law enforcement services full-time to the District at the Alamosa High School, with the option to work in the same capacity at Ortega Middle School and the Alamosa Elementary School.

The School Resource Officer work with district personnel in providing alcohol and other drug education, maintaining a safe campus environment, serving as law enforcement problem-solving resource persons, and providing the appropriate response regarding on-campus or school related criminal activity.

Community Programs

In 2019, the Department continued to work with the community to develop the Neighborhood Watch Program. “Shop with a Cop” continues to grow and be a success within our community. In 2019, the program held several events. The purpose of the program is to foster positive relationships between youth and officers. By partnering with the Department of Human Services, the Alamosa School District, and other community organizations, children in K-6th grade are selected each year during the end-of-the-year holiday season to shop at one of the local area stores to purchase gifts for members of their immediate family. Each child is allocated a small amount of money to spend. One or more children are assigned to each police officer, who then escorts

National Night Out 2019
them around the store and assists in selecting appropriate gifts for each family member. After shopping, the children eat lunch, wrap their gifts, and continue to get to know the police officers.

Officers conduct meetings and hold events that promote community involvement and support. Such programs include Crime Prevention and Asset Protection Program, Community Arts and Crafts Program, Walgreen’s Red Nose Program, City Services Fair, Fright fest, Community Car Washes, Career Fair, DEA Drug Take Back, Migrant Education Program, and Save the Children literacy programs. By being involved and visible within the community, officers are easily accessible and approachable to residents and our youth. These programs also build trust and legitimacy within our community.

**Employee Wellness**

The Police Department continues to promote and take pride in the overall wellness of our staff and continues to participate in a Wellness Program. Officers trained through the Cooper Institute as Fitness Specialists work together as a team to promote wellness. These officers can recommend training programs and meal plans designed for the specific person to improve their health and wellness. By having this expertise on staff, our department can reduce injuries and increase the overall health of our employees.

<table>
<thead>
<tr>
<th>Year-end Statistics</th>
<th>2018</th>
<th>2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Domestic Violence</td>
<td>73</td>
<td>107</td>
</tr>
<tr>
<td>Simple Assault</td>
<td>45</td>
<td>56</td>
</tr>
<tr>
<td>Drug Related</td>
<td>100</td>
<td>104</td>
</tr>
<tr>
<td>Liquor Laws</td>
<td>21</td>
<td>22</td>
</tr>
<tr>
<td>Harassment</td>
<td>97</td>
<td>104</td>
</tr>
<tr>
<td>DUI/DWI/DUID</td>
<td>70</td>
<td>47</td>
</tr>
<tr>
<td>Arson</td>
<td>4</td>
<td>5</td>
</tr>
<tr>
<td>Traffic Accidents</td>
<td>403</td>
<td>420</td>
</tr>
<tr>
<td>Dogs picked up</td>
<td>94</td>
<td>160</td>
</tr>
<tr>
<td>Animal Bites</td>
<td>19</td>
<td>29</td>
</tr>
<tr>
<td>Barking dog</td>
<td>10</td>
<td>13</td>
</tr>
<tr>
<td>Wildlife Calls</td>
<td>86</td>
<td>90</td>
</tr>
<tr>
<td>Weed/Trash Removal</td>
<td>181</td>
<td>469</td>
</tr>
<tr>
<td>Snow Removal</td>
<td>1</td>
<td>79</td>
</tr>
<tr>
<td>Towed Vehicles</td>
<td>11</td>
<td>20</td>
</tr>
<tr>
<td>Red Tagged Vehicles</td>
<td>88</td>
<td>110</td>
</tr>
<tr>
<td>Summons Issued</td>
<td>255</td>
<td>279</td>
</tr>
<tr>
<td>Calls for Service</td>
<td>1978</td>
<td>2321</td>
</tr>
</tbody>
</table>
Services

The Alamosa Fire Department responds to fire and rescue calls within the city of Alamosa and the southern half of Alamosa County. In addition to call response, the Department provides Aircraft Rescue and Fire Fighting (ARFF) services to the San Luis Valley Regional Airport and fire prevention and life safety classes.

Mutual Aid

All of the fire departments in the San Luis Valley are tied together under a Valley Wide Mutual Aid agreement in which we agree to provide assistance to each other when needed. We also have an auto aid agreement with the Colorado Division of Fire Prevention and Control which provides assistance if needed.

Call Volume

The Department responded to 223 calls for service within the city limits and 161 in the county for a total of 384 calls during 2019. Call volume continues to increase approximately 10% per year. In 2018 we responded to 203 calls. The number of fires we responded to in 2019 accounts for most of the increase in call volume. We also saw a slight increase in the number of auto accidents. We provided 88 flight standbys during 2019.
Inspections and Fire Prevention

In 2019, Alamosa Fire provided 116 inspections for commercial buildings, schools, day care facilities, medical facilities and residences.

We also provided Fire Prevention and Safety Training to students as well as business employees.

Equipment and Personnel

The Department is currently staffed with 33 Volunteer Firefighters. Staffing levels have remained consistent the past four years with little turnover. We strive to provide our volunteers with quality training programs within the department as well as sending volunteers to training classes in the region. In addition, we cross-train with our primary mutual aid partners, The Monte Vista Fire Department, Mosca- Hooper Fire Department, and Alamosa Ambulance crews on a regular basis.

In 2019, the Department established new guidelines for on-scene decontamination for personnel and equipment. On-scene decontamination after fires is the first and most important step in helping to prevent cancer among firefighters. Crews follow up that process with a thorough cleaning of all their gear and equipment once back at the stations.

The Department operates from two locations; Station 1 is located at 425 4th Street and Station 2 is located at 2827 Vigil Way.
In 2019, the City’s IT Department carried out one of the largest internal projects to-date. Over 90 desk phones, five conference phones, and multiple new telecommunications devices were upgraded or added across all City facilities. The new Mitel phone system replaced the out-of-date 3Com system that was originally installed in 2012. In order to prepare for the installation of the new phone system, the entire network structure was rebuilt from the bottom up. Network switches were upgraded in each networked building to allow for the transmission of phone traffic. Buildings that were previously connected via legacy wireless backhaul needed a more robust connection to support the phone traffic as well as the increased usage of networked devices.

Of the 14 networked City facilities, the new Cemetery/Parks building, Sanitation, Recycling, Wastewater Treatment, Multi-Purpose Pavilion, and City Shops were added to the City fiber network. Additionally, Fire Station 2 and the newly adopted Golf Course buildings were added to the City network via private circuit provided by Jade Communications. At each of these locations, networking equipment was upgraded and configured to report to a data collection server where networking analytics can be viewed at a much more in-depth level. IT staff participated in more training to assist in the administration of the rapidly changing network.

With the Golf Course operations transitioning to the City, IT began the transformation of the buildings’ communication systems. The City deployed three phones, two time clocks, two computers, a point-to-point wireless system for the maintenance shop, and replaced the security camera system. Three computers, a business grade copier, and multiple small devices were outfitted with the City’s antivirus and operational standard configurations. According to those same operation standards, the City developed two networks, one for secure business use and another for public use, distributed via WiFi access points installed in both buildings.

IT was highly active in multi-department collaboration projects throughout the year. One of the biggest projects for the City was the effort to pass a Streets Fund ballot item. IT took on a supporting role for Public Works, Public Relations, and the City Manager in assistance on the creation and distribution of information. Presentations were hosted on the City Website, virtualized, posted on YouTube, and aired on the City’s PEG (TV) station.

IT also worked very closely with the Police Department by providing phone recordings gathered with the new phone system, providing UAS (drone) support during S.W.A.T operations, and kicking off an Axon Body Camera pilot program. The Axon pilot program was particularly significant in that the Axon system was chosen to replace the dysfunctional and often unreliable Digital Ally system. Such problems tolled significantly on both departments in terms of time and productivity. During the pilot program, we quickly realized that the new technology would resolve many problems.
Economic Development: Modifying the Public/Private Partnership

In 2019, Kathy Rogers Woods joined the City as the first Economic Development Director working under the umbrella of the City of Alamosa. The position was moved from under the umbrella of the Alamosa County Economic Development Corporation (ACEDC), which included private investors as well as the City of Alamosa and other public partners. A majority of the private investors still contribute and serve on the City’s Economic Development Committee.

The position has been busy from day one working on supporting existing businesses and attracting new opportunities.

• Creation of a Pre-Development Committee

Committee includes: Public Works, Planning, Economic Development, Development Resources Group, Small Business Administration, Lenders, and others specific to the developer’s needs. Partners are brought to the table to troubleshoot potential developer concerns and questions. This collaboration increases the likelihood of a successful development with fewer surprises.

• Creation of the Main Street Advisory Committee

The Advisory Committee’s purpose is to provide insight and support in improving the Central Business District and the challenges many rural downtowns face. They will focus on the recently adopted Downtown Design Plan (found on the City’s website) and Main Street best practices.

• Façade Improvement Grant Program

Each year, City Council budgeted funding for businesses in areas zoned Commercial Business to improve exterior aesthetics. In 2019 the City received additional funding from a DOLA grant, adding to the available funds for improvements. Seven businesses received grant money for exterior improvements to their buildings. Due to higher demand, Council revised the policy further enhancing the City match to encourage even greater use of the funding with an end goal of improving business building facades.

Alamosa was one of eight teams selected for Building Better Places 3-day training in Grand Junction. The training helps communities plan for growth and development. Left to right; Erich Schwiesow, Harry Reynolds, Kathy Woods, Rachel Baird, Dawn Melgares, Deacon Aspinwall, Heather Brooks, Delzia Worley, and Ty Coleman.
• Sector Partnerships

The City of Alamosa partners with the Colorado Workforce Council to help support two key economic sector partnerships: Healthcare and Agriculture. These sectors were selected by Valley partners due to the significance they play in the Valley economy. The purpose of the sector partnerships is to provide support to the existing businesses and work in partnership to strengthen and expand.

Healthcare Partnership:

This partnership is comprised of all healthcare related fields, direct patient care and ancillary services, and retail. Economic Development facilitates gatherings on a regular basis offering opportunities for healthcare organizations, educational institutions and organizations, and ancillary providers to collaborate and find solutions to issues facing the entire San Luis Valley around Healthcare and related workforce challenges.

Value Added Ag Partnership

Partnering with Adams State University, Economic Development helps facilitate our largest industry to gather and share issues and possible solutions to agriculture related topics. Focus ranges on the growing hemp industry, niche agriculture related business, and local foods growers and entrepreneurs.

• Business Support

The Director spent significant time reaching out to existing and potential businesses. The assistance ranged from location information to providing help on questions with City codes, zoning and planning questions, and assuring communication on the front end to minimize confusion and added expense as the project moves forward.
A busy 2019 brought diverse programming and growing facilities to the Parks and Recreation Department. The P&R Department’s mission is to enhance the quality of life for youth and adults by providing affordable and quality year-round recreation, leisure, and community activities. The official opening of the Alamosa Riparian Park, groundbreaking for Montana Azul Park, and the construction of another three+ miles of trail in the City are tangible evidence towards accomplishing this mission, comprehensive plan goals (trails were rated the #1 City service priority), and Council mission (cultivating a vibrant and livable city).

**Alamosa Riparian Park**

In October of 2019, the City held a grand opening of the Alamosa Riparian Park. This 203 acre parcel will add a mile and a half of riverfront trail and many acres of pristine cottonwood and riparian habitat to the City’s burgeoning trail network. It will also remain a passive recreation and conservation site through a conservation easement developed in partnership with Colorado Open Lands. Thanks to Western Rivers Conservancy and many community partners for their work and support of this legacy project.
In the Fall of 2019, Public Works installed a prefabricated bridge at the location of the new Toivo Malm Trail, a new network of trails named after the father of the private donor who paid for the bridge. This project is important for Alamosa for three reasons: (1) it is the first official trail on the southern side of Alamosa (2) it will connect residents in southern neighborhoods for the first time to the Rio Grande and (3) it will connect the city to the Alamosa National Wildlife Refuge!

Rollerskating Debut at the Multi-Use Pavilion/Ice Rink

With the generous donation of almost 100 pair of roller skates from local business and service clubs, the Multi-Use Pavilion/Ice Rink opened its doors for roller skating on May 31. Public roller skating continued each Friday, Saturday, and Sunday through the end of September. Summer roller skating drew over 1,100 skaters through the course of the season, providing affordable recreational activities to our community during a normally slow time of year for this space. “The Rink” has potential for program growth and we anticipate that hosting special events and private parties will expand as well.
A banner year for Eagle Scout candidate projects!

In most years, the City is the beneficiary of one or more Eagle Scout candidate community service projects. For example, the crusher fine path at Carroll Park and the log information kiosk at Blanca Vista Park were previous Scout projects. This year, three outstanding projects were completed! Specifically, Evan Sowards added a professional sound system and wall-mounted National and State flags to the Multiuse Pavilion/Ice Rink. The sound system has added the wonderful ambiance of music to public skating and sporting events while the flags are a quality aesthetic improvement to the industrial nature of the space. Brenden Crowther fund-raised for and installed a bike repair station at Carroll Park. This apparatus holds your bike off the ground for easier repairs and adjustments and has air and tools tethered to the stand. This station was one of three bike repair stations the Revitalize the Rio Coalition specified with others at Cole Park and the Disc Golf Course with assistance from the Colorado Health Foundation. As a result of this work, you can bicycle across much of the city with the peace of mind that repairing a flat or any work can be done “on the fly” and close by.

Finally, Ben Jackson replaced all seventeen benches at Cole Park with more durable and attractive TREX decking material. With help from the family business, Rustic Log Furniture, Ben also engraved “Alamosa” on each of the benches. The existing benches were dilapidated and layers of paint were visible. Replacing the benches was not as simple as just removing the decking; new brackets had to be fabricated and Ben was able to standardize the bracketing mounting pattern so that in the future any board replacement should be more straightforward. Considering all the activity at Cole Park each year, this was a highly visible and beneficial project that will be used by thousands of residents and visitors alike. All of these projects are improvements to City facilities that benefit the multi-generational use of our parks and recreation in Alamosa. We are proud and thankful to have partnered with these outstanding young men and say Thank You! to all of the many sponsors and helpers who work to benefit our community.
Programs

The following statistics compare 2019 program participation to 2018. Though totals show around a 9% drop in our traditional organized program participation, youth league and program attendance totals are up 12% bucking national trends of declining organized sport participation. The Department’s innovative approach to youth sports provision, emphasizing a skill-building mastery climate while acknowledging the benefits of reasonable competition, appears to be paying off as youth leagues and programs are growing without any significant population increase.

As more and more people go outside to enjoy the growing trail network and outdoor recreation facilities, there has been a noticeable drop in adult league participation. The Department seeks continual input from program participants to create a culture of ownership and accountability, hence Adult Leagues will be evaluated and evolve in conjunction with the Youth Leagues.

<table>
<thead>
<tr>
<th>Course Year</th>
<th>Category</th>
<th>Fall</th>
<th>Spring</th>
<th>Grand Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018</td>
<td>Adult Leagues</td>
<td>119</td>
<td>869</td>
<td>988</td>
</tr>
<tr>
<td></td>
<td>Adult Programs</td>
<td>266</td>
<td>76</td>
<td>342</td>
</tr>
<tr>
<td></td>
<td>Family Programs</td>
<td>70</td>
<td>70</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Outdoor Recreation</td>
<td>27</td>
<td>27</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Rio Frio Ice Fest 5k</td>
<td>175</td>
<td>175</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Youth Leagues</td>
<td>371</td>
<td>820</td>
<td>1191</td>
</tr>
<tr>
<td></td>
<td>Youth Programs</td>
<td>122</td>
<td>334</td>
<td>456</td>
</tr>
<tr>
<td>2018 Total</td>
<td></td>
<td>1150</td>
<td>2099</td>
<td>3249</td>
</tr>
<tr>
<td>2019</td>
<td>Adult Leagues</td>
<td>70</td>
<td>621</td>
<td>691</td>
</tr>
<tr>
<td></td>
<td>Adult Programs</td>
<td>56</td>
<td>96</td>
<td>152</td>
</tr>
<tr>
<td></td>
<td>Family Programs</td>
<td>17</td>
<td>45</td>
<td>62</td>
</tr>
<tr>
<td></td>
<td>Ice Rink Programs</td>
<td>30</td>
<td>30</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Outdoor Recreation</td>
<td>14</td>
<td>63</td>
<td>77</td>
</tr>
<tr>
<td></td>
<td>Rio Frio Ice Fest 5k</td>
<td>156</td>
<td>156</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Youth Leagues</td>
<td>690</td>
<td>659</td>
<td>1349</td>
</tr>
<tr>
<td></td>
<td>Youth Programs</td>
<td>86</td>
<td>407</td>
<td>493</td>
</tr>
<tr>
<td>2019 Total</td>
<td></td>
<td>1084</td>
<td>1891</td>
<td>2975</td>
</tr>
</tbody>
</table>
Alamosa Parks and Recreation’s outdoor programs continued to partner with the Alamosa School District in 2019, offering out-of–school time programming at Ortega Middle School. Activities offered through the OMS Adventure Club included standup paddleboarding, rafting, mountain biking, archery, disc golf, rock climbing, ice skating, cross country skiing, and snowshoeing. Additionally, AP&R Outdoor programming expanded into Alamosa High School during in-school time PE classes. Over 200 students were reached with outdoor programming, exposing students to outdoor activities that have the potential to be lifelong interests and growing our overall Outdoor Recreation user base by 37%.

<table>
<thead>
<tr>
<th>Outdoor Recreation Program Participation</th>
<th>2018</th>
<th>2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ortega Adventure Club</td>
<td>55</td>
<td>65</td>
</tr>
<tr>
<td>Alamosa High School PE Class</td>
<td>0</td>
<td>220</td>
</tr>
<tr>
<td>Weekends on the Rio (not unique)</td>
<td>578</td>
<td>499</td>
</tr>
<tr>
<td>Beginner Birding</td>
<td>0</td>
<td>18</td>
</tr>
<tr>
<td>Youth Mountain Bike Clinic</td>
<td>0</td>
<td>5</td>
</tr>
<tr>
<td>Standup Paddleboard Yoga</td>
<td>0</td>
<td>43</td>
</tr>
<tr>
<td>Fall Hiking Series</td>
<td>15</td>
<td>0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Special Events</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Fat Tire Bike Race</td>
<td>0</td>
<td>19</td>
</tr>
<tr>
<td>Rio Grande Float Trip</td>
<td>0</td>
<td>17</td>
</tr>
<tr>
<td>CPW Youth Fishing</td>
<td>57</td>
<td>45</td>
</tr>
<tr>
<td>ASU Cares Day</td>
<td>10</td>
<td>6</td>
</tr>
<tr>
<td>Probation Trail Work</td>
<td>0</td>
<td>9</td>
</tr>
<tr>
<td>Misc. Volunteer Days</td>
<td>5</td>
<td>7</td>
</tr>
<tr>
<td>ASU Outdoor Stewardship</td>
<td>0</td>
<td>6</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Boys and Girls Club Events</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Fishing</td>
<td>0</td>
<td>6</td>
</tr>
<tr>
<td>Archery</td>
<td>0</td>
<td>20</td>
</tr>
</tbody>
</table>

| Total                                   | 720  | 985  |
2019 Youth Services at Alamosa Public Library

Summer Reading Programs: The theme in 2019 was “A Universe of Stories.” Seven performers came to the park to entertain children throughout the summer including Julie Moss, Science Matters, Mr. E and Kyle Groves, Ranger Sydney Stover, Ann Lincoln, and Steve Weeks.

Under direction of our Children’s Librarian, Holly Van Hoy, attendance for June and July was 1,450 with 192 registered readers!

Teen volunteers spent two days training to be Summer Reading Program volunteers. After that, they participate in 8-9 weeks of programming. Commitment to community volunteer work shows that a teen is willing to work for something without monetary compensation. Teens that take time to volunteer show outstanding character and resolve to make a difference.

Tours

Four requests for library tours and Storytime with Holly: In May, 113 children from the Sanford Preschool, Rocky Mountain Headstart, Manassa Elementary, and La Jara Elementary came to the library.

The library is now offering a story/activity time for kindergarten and elementary school-aged children! It is called the Weekend Kick-Off Kids Club, and is held on Fridays at 1 p.m. during early release days.

The City’s Youth Services Librarian participated in both the Early Childhood Council’s Kite Fly event and the Alamosa Elementary’s Stone Soup Day! Miss Holly provided Storytime sessions on the day of the Kite Fly for 91 children and adults. She was also invited to read Stone Soup to four classes at Alamosa Elementary School to 80 children. Holly enjoys both events, and participates every year.

The Library made an appearance again this year at the Alamosa Farmers’ Market where children came to do activities while their parents were shopping. Sometimes the parents stayed to play too! 30 children and 15 adults stopped by.
Storybox Special Home Delivery

This program is designed to assist in-home, licensed childcare providers. Each of the 21 different Storyboxes contains picture book and board book titles that are selected to enhance story time and early literacy activities, helping caregivers provide literacy-rich experiences to the children in their care. Additionally, each box has two or three “teacher titles” that help with business management and growth, as well as titles that nurture the caregiver’s early literacy, teaching, and child development knowledge.

Planting Seeds

There are 132 children signed up for Planting Seeds, our 1,000-books-before-kindergarten program. In this program, as each child/parent reads 100 books, they receive one free book to keep for their own library. Fifteen children have completed the program. At completion each child gets a free t-shirt with the Planting Seeds logo on it.

SPECIAL EVENTS

Junior Librarian Grow Your Library Shelving Event

We invited anyone who was interested in earning their Junior Librarian badge to help us shelve newly donated books. Junior Librarians learned in detail about how to use the library through fun activities and shelving the Grow Your Library donation books. Four Junior Librarians and their parents attended the special event.

MOOSE the Reading Dog

Moose, a gentle patient listener, helped at least 20 students with their reading skills this past year. After four sessions of reading to Moose, the children received a free book pawographed by Moose.

Staff hosted a special retirement party for MOOSE because he did such a great job reading with our children. We had Storytime, a stuffed animal reading buddy adoption program, puppy puppet making, and a writing and creating cards for Valley Humane activity. 60 kids participated.

Stuffie Slumber Party

Our annual event of an in-the-library sleepover was called “Stuffie Slumber Party” this year. On the Night of April 26, Holly and the children, along with their stuffed animals, enjoyed a Storytime and lullaby to put their stuffies to sleep. During the night, the stuffies get into all sorts of shenanigans in the library! Photos are taken during the shenanigans and given to the children when they arrive the next morning. The children enjoy breakfast together and watch a fun slideshow of some funny things that the stuffed animals got up to while the library was closed.
Dollhouse Housewarming Party

The dollhouse was donated to the library by Sara Dick. Staff was very excited to host a housewarming party in December to introduce the dollhouse to the community. Forty-five children and twenty-five adults participated in activities and enjoyed refreshments, which were supplied by the Woman’s Citizenship Club.

The dollhouse has been a popular item for in-library use, with 18 checkouts since the party. Families seem to really enjoy it, and we have gotten lots of positive feedback from users. It has been a wonderful addition to our library!

National Therapy Animal Day

Following a City Proclamation for National Therapy Animal Day, we held an event with a group of local therapy animal dog owners. Twenty-two interested community members came to the event to meet these special dogs, hear stories about them, and talk with their owners about becoming involved in the Therapy Animal program.

One Book Colorado

Founded in 2012, OneBook Colorado is a statewide annual initiative that offers free copies of the same book to every four-year-old in Colorado. The book named as the OneBook Colorado for 2019 was Penguinaut! by Marcie Colleen. We received 100 copies of the book in English and 25 copies in Spanish with the goal of giving a copy to any and every family with a four-year-old that came through our doors!
Staff Community Participation

Fright Fest
Library staff gave out goodies and created Harry Potter activities for the children at the City’s Fright Fest event. We estimated 500 children came by!

Computer Classes
Our staff member, Judith Boyd, began a series of computer classes open to the public. She taught Microsoft Word, Basic Computer, and Internet Research.

City Services Fair
Staff attended the City Services Fair. We played games with children and gave out popcorn and books.

Community kits project
The Alamosa Public Library has Community KITS available for patron checkout. Community KITS are items that are not what you would normally think to checkout from a library.

Alamosa Public Library patrons can check out the following KITS with their library card:

Fifteen “Storytime to Go Kits” are currently available. Some of the themes are:

On the Farm 1 & 2, Counting, Shapes 1 & 2 and CHOO CHOO. Each kit has books, music, fun activities and a list of songs, rhymes and enrichment activities. In 2019 there were a total of 147 checkouts since they were first available in August 2017. These kits were made to encourage early literacy at home.

The Library’s “Bird Watching Backpack” is perfect for the family to discover our local birds. The “Checkout Colorado State Backpack” has a free pass to any Colorado State park.

Our “Trails Backpack” takes you on a journey discovering the flora and wildlife on our local trails.

Checkout the “Self-Discovery Reading Bag” for your reading pleasure and enlightenment. Kit contains five books and one music CD to help you figure out who you are and who you want to become.

The “Toy Cars KIT” is popular for children to play with in the Library just like the “Dollhouse KIT.” We have Nursery rhymes felt board pieces and MAGNa-FUN Magnet sets to play on the “PAD”. These two KITs can be checked out for children to play with in the library.
**Donations and Grants**

**Grow Your Library/ Kids Need to Read**

The library received a large donation of 260 children’s books from Grow Your Library / Kids Need to Read. Gary and Tina Mlodzik, from the Grow Your Library program, came to deliver more books for families of the SLV to take home! We hosted a special Storytime event and 160 people attended!

**La Llave**

We were surprised on April 1 when Charles Griego and Frances Graves presented the library with a donation of $5,000 for Children’s Services to be used exclusively for the benefit of our young patrons! Funds are being used for child enrichment materials and programming.

Thank you La Llave. We are extremely grateful!

**Friends of the Alamosa Public Library**

In 2019, Friends of the Library donated $5,000 to the library. They work hard all year holding book sales and selling hand crafted journals and books in the Book Nook. They have published and sold Messages from the Hidden Lake, a literary and art book, each year for the past 10 years.

The funds were used to purchase books to update our library collection (approximately 44,800 since we did some heavy weeding in 2018). We also purchased a new chair and storybook cabinet for the Story Room as well as a second scanner for the public computer lab. We appreciate all that Friends of the Library does for our Library.

**CDE Colorado State Library Grant**

We received a Colorado State Library Grant for $4,500. With part of the funds the library staff started their ‘Community KITs’ project. We made several new KITs and Backpacks that can be checked out by our patrons. We made a Bird Watching backpack, an Alamosa Trails backpack, a Self Discovery Reading bag, and a Dollhouse Toy kit. With these funds we increased the number of Young Adult and Juvenile electronic books available online. We also updated our Family Resources education collection for our local homeschooling community.
Parents as Teachers (PAT) Family Connections Event

Parents as Teachers provides in-home support from Parent Educators through the SLV Early Childhood Council (ECC SLV). The Parents as Teachers group reached out to us regarding one of their monthly Family Connections nights. They asked if we could host a literacy-based family night at the Library. Ten families participated.

During the year we provide space for workshops like Origami workshops, which have been implemented at the library by William Krebs since 2014. Adults and children alike come to fold.

StoryWalk

The Early Childhood Council, under the direction of Azeneth Heredia, installed a new book called “Grumpy Bird” in the StoryWalk that wraps around City Hall. The Library purchased the books.

Girl Scouts Storytime

Luanne Martinez from the Girl Scouts of Colorado requested to come and put on a program with songs, games, and stories for k-12th grade girls. Six young ladies participated.

Housing Authority Partnership: Julie Toczek, Assistant Director

One of Julie’s missions is to help connect the families that she works with to services in our community including library services and early literacy enrichment, which makes ours a perfect partnership! We share the mission of making all community members feel welcome at their public library while connecting families to early literacy programs that promote partnerships between parents and library staff. Julie purchased and installed four Little Free Libraries at the four facilities sponsored by the Housing Authority. Friends of the Library supplied 180 books for the installation.

Alamosa ELKS Lodge

ELKS members welcomed children from the PALS program into the Library’s Story Room and gave away winter coats and books purchased with a grant they received. In partnership with the Library, PALS was able to set up an organization library card so that they can come periodically and check out books to keep at PALS headquarters for children to enjoy. Additionally, ELKS members plan to invite PALS to meet them at the library, hopefully on a monthly basis, to read and check-out books together. We are proud to be the hub for this ELKS/PALS collaboration.

Blue Peaks Developmental Services

Amanda Warman, a Speech-Language Pathologist who is affiliated with Blue Peaks Developmental Services in Alamosa, is also using our facilities to work with families and their young children. She is accessing our ILL department to receive and send tools and books to help the children and parents she is working with.

Cooking Matters

SLV Local Foods Coalition’s Cooking Matters, together with the Alamosa Public Library, offered a quick glimpse into their free nutrition education program at the Library. Through Cooking Matters programming, participants learn to shop smarter, use nutrition information to make healthier choices, and cook delicious, affordable meals. We look forward to more events. Forty community members participated in the program.
Little Free Libraries (LFL)
In 2015, LFL started in Alamosa with five LFLs. There are now 13 LFLs in Alamosa and Mosca:

- Cole Park
- Food Bank
- Housing Authority (4)
- La Puente
- Nancy Cutters Office
- Senior Center
- SLV Immigrant Resource Center
- Zapata Park

NEW! Three Little Free Libraries were built by Rio Grande Farm Park volunteers! Two will be installed at the Farm Park and one at the Food Hub in Mosca in 2020.

Other items of note: Record attendance was set in Children’s Program attendance last year at 4,968; an increase of 9% over 2018. Interlibrary loan circulation was at 10,441; up 1% over 2018. Our online resource Cloud Library was 2,707; up 9% from 2018. Children’s annual checkouts and renewals at 38,998 were also up 9% from 2018.

Here's an Awesome Fact
According to AspenCat KOHA (our Integrated Library System), Alamosa Public Library saved community members $1,489,960.33 by borrowing items from the library instead of purchasing those items!

<table>
<thead>
<tr>
<th>Circulation</th>
<th>2018 yearly totals</th>
<th>2019 yearly totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Children’s checkouts/renewals</td>
<td>34,446</td>
<td>38,998</td>
</tr>
<tr>
<td>Cloud Library Database</td>
<td>2,308</td>
<td>2,707</td>
</tr>
<tr>
<td>CLC circulation</td>
<td>24,946</td>
<td>20,740</td>
</tr>
<tr>
<td>Door Count</td>
<td>82,511</td>
<td>71,085</td>
</tr>
<tr>
<td>Public Computer Usage</td>
<td>34,412</td>
<td>28,639</td>
</tr>
<tr>
<td>Children’s Program attendance</td>
<td>4,646</td>
<td>4,968</td>
</tr>
<tr>
<td>Interlibrary Loan</td>
<td>10,397</td>
<td>10,441</td>
</tr>
</tbody>
</table>
Street Division

The year started off very busy for the Street Division, with numerous snow storms and cold weather. This kept our steamer and crews exceptionally busy throughout the winter. The weather also provided plenty of after storm work such as snow hauling and cleaning. Other routine maintenance procedures were carried out throughout the year such as excavation permit reviews and approvals, painting, gravel road and alley grading, catch basin cleaning, street sweeping, storm inlet maintenance, sign repairs and installations, fall leaf clean up, maintenance of downtown street lighting, 5,015 potholes patched, repair of 29 soft spots, and over 34,696 linear feet of roadway crack sealed with 769 lbs. of material.

With the heavy winter came high water. The Street Division ran pumps and monitored levy conditions daily during the high water season. Trees and debris were removed from the river channel as needed. The Division filled over 600 sand bags that were used downtown during one heavy rain storm and while river levels were high to protect businesses.

The Division facilitated the 2019 Streets Capital Improvement Program which included the following projects:

The First Street Phase III project picked up on the west end of the 2016 phase-one project and continued west through and including the Victoria Avenue intersection. This allowed the re-alignment of First Street with Stuart Avenue. This project included the installation of sidewalks including necessary ADA corners, curb and gutter with drive cuts and approaches for residents and businesses. New storm lines and catch basins were installed at the same time as well as many other utility upgrades and relocations.

Stuart Avenue. utility work was completed during this time and after its completion, two inches of Hot Mix Asphalt overlay was applied.

The concrete removal program had a busy year with 37 residents participating in the program. We replaced 1,289 linear feet of curb and gutter, 13,511 square feet of sidewalk and driveways, and eight ADA-compliant ramps.

As it does every year, the Street Division removed and installed outdoor public art for the City’s annual ARTscape program.

We provided multiple in kind services for many events with coordination and assistance from the Police Department, such as, Alamosa Round Up and the Parade of Lights, ASU Legends Run, Fourth of July Parade, Society Hall, Early Iron, ASU Homecoming Parade and Bonfire, Veteran’s Day Parade as well as many road closures for special events.
**Streets continued**

The Division also built footers for and installed the Malm Trail Pedestrian Bridge with ground work and gravel parking area to be completed in the spring of 2020.

In concurrence with the outlined projects above the Division also completed the following:

- Attended multiple public outreach meetings concerning street trust fund tax.
- Purchased a used D5 bulldozer.
- Cleaned Hickory Jackson Ditch twice.
- Installed three lighted yield signs at Clark and Maroon traffic circle.
- Conducted traffic control as needed for many projects and departments.
- Paved the entry way at the Cole Park 2nd Street entrance.
- Conducted Large Item Pick-up in the spring and fall.
- Assisted recycling with the removal of yard waste from the Recycle Center (bi weekly) to the pit and the removal of crushed glass to the storage area at 20th Street yard (monthly).

**Volumes associated with 2019 Streets’ operation are as follows:**

- Unclassified Excavation and Hauling: 7,500 Yards
- Class 5 Road Base: 2,950 Tons
- Tack Oil: 1,310 Gal
- Hot Bituminous Pavement: 1,874 Tons
- Pit Run: 10,200 Tons
- Geotextile Fabric: 7,012 Square yards
- Class 6 Road Base: 195 Tons
- Potholes Patched: 5,015
- Patching Material-----Bagged: 22 ton-----Cold Mix: 8 ton
- Salt Sand/Red Sand: 358 tons
- Paint: 725 Gallons
- Glass Beads: 4,000 pounds
- Excavation Permits Approved: 34
- Crack Sealant: 769 Pounds on over 34,696 linear feet of street
- Sidewalk: 20,395 square feet
- Curb and Gutter: 3,777 linear feet
- ADA Corners: 17 each
- Storm Inlets: 2
- Signs repaired/replaced: 60
- Sweeping Debris Removed: 2,500 Yards (Approx.)

**Building Department**

In 2019, there were 209 building permits issued with a total valuation of $18,194,630. Building permit fees collected were $85,219. Construction use taxes collected were $110,508, along with collecting $16,195 in plan review fees. A total of 141 contractor licenses were issued. This year Public Works approved 19 single family starts, 5 multi-family starts, and 5 commercial starts. A new addition was added to the Business Park when Wall, Smith and Bateman built an 11,250 square foot office space. The City leased land for a new photovoltaic solar array off of 20th Street. The new array will produce and return up to two megawatts of power.

**Planning and Zoning**

There were a total of 32 applications received by the Planning Division in 2019. The applications received were for 15 signs, 4 minor subdivisions, 3 non-conforming to conforming special reviews, 3 variances, several site plan reviews, 2 outdoor dining, 1 conditional use, 1 encroachment, multiple zoning verifications, and 1 annexation application. Seven of those applications required review by the Planning Commission.

Following the adoption of the current UDC, all of the application forms and processes required a revamp. With the help of a temporary planning assistant and City Attorney, nearly all of the updated forms (Continued next page)
Planning and Zoning continued
and processes were created. With significant assistance from IT, a major overhaul of the City Planning web page was undertaken to provide a more efficient and thorough application process for residents. In addition to the creation of these forms and applications, a new annexation handbook was created and adopted.

Training was conducted with the Planning Commission to examine the newly-adopted code, train new members, and review best practices for planning commissions and meetings.

In September of 2019, the final version of the Downtown Design Plan was adopted by City Council. The City’s Water Efficiency Plan is entering the final stages of drafting; public review will occur in 2020 with a target for adoption in late 2020. The Water Smart landscape projects, which started in 2018 and continued in the spring and summer of 2019, will be closed out in 2020.

Solid Waste Division
The Solid Waste Division collected and hauled a total of 3,633 tons of commercial waste from over 400 different customers and also hauled a total of 2,332 tons of residential waste from over 2,400 residents. The Division has seen an increase of 4% in yard waste accounts to 500. Extra pickups (291) consisted of resident requests for larger items, materials not normally allowed in the dumpster, or as a courtesy to customers who failed to deliver their containers to the curb or alley on time. Solid Waste provided in-kind services to many community events including, but not limited to, Alamosa High School Prom, Downtown Clean-up, Summer Fest, Carnival, Rolling Deep Car Show, Alamosa Round Up Rodeo, Kiwanis Breakfast, BBQ Competition, Early Iron Car Show, Fundraiser for Jayden Rogers, 24 Hour Softball Tourney, Stephanie L. Minor 5k Walk and Run, Farmers Market, Thanksgiving Dinner and Christmas Community Dinner, and the Alamosa ARTs Festival.

Rickey Recycling Center
This was another busy year for the Rickey Recycling Center. The Center shipped over 447 tons of recyclable materials. Approximately 61% of that was cardboard. Due to shipping changes, the Center experienced a 66% drop in revenue of $6,022 for the year. Shipping has changed again to help bring revenue up in 2020. The total amount of bales made was about the same as in 2018. Staff crushed over 67 tons of glass which is a slight decrease from last year. All of this recycling effort averages out to 5.6 tons per month the Center is diverting from the landfill.
Fleet Maintenance

Fleet Maintenance is part of the Public Works Department but works with all departments within the City of Alamosa. The Division is staffed with three full-time employees and is responsible for 269 pieces of equipment ranging from lawn mowers, police cars, dump trucks, trash trucks, fire trucks, and heavy equipment such as backhoes, loaders, and graders. In 2019, Fleet Maintenance completed 394 work orders, 157 preventive maintenance services, and replaced 80 tires. This is an 8% increase in work orders, a 13% increase in services, and a 10% decrease in tire replacement. This year we were able to rebuild a worn sewer vacuum pump. This will increase the efficiency of our sewer truck by using less water to flush out the sewer system when blockages occur. We replaced an aging pickup truck that is used to read meters. We are also replacing a residential trash truck as well as a single axle dump/plow truck in 2020. Both of these are on order and will be reflected on the 2020 CIP. To increase safety while conducting night time operations, we have purchased two extendable light towers. Fleet Maintenance is also responsible for the service and repair of all City owned backup generators, the City recycling baler, and the glass crusher.

Water Treatment

The Water Treatment Plant treated and distributed 725,372,000 total gallons of water for municipal use this year; of that 46,570,479 gallons went to East Alamosa and 52,800 gallons went to construction meters.

Water Division personnel collected the following samples:

- 144 BacT samples
- 36 arsenic samples, annual Voc’s and Soc’s as well as THMM lead and copper samples required by the State and EPA with no violations noted.

We are scheduling the RO filter replacement based upon G E Water’s annual cost increases and to take advantage of lower cost during the initial years. The cost of the RO filters will double by 2024.

Wastewater Treatment

The Wastewater Treatment Plant received, treated, and discharged 415,400,000 gallons of water with an overall removal rate of all impurities at 98% percent. All testing schedules and requirements were achieved, with a total of 500 samples analyzed. While those tests were required by the Colorado Department of Public Health and Environment and the EPA, staff also took 30 additional samples that were used for quality control. The City has now been operating under the new National Pollutant Discharge Elimination System permit for the past four years. Staff is working hard to identify all operational changes that will be required so we meet new metals standards that are expected soon. Staff implemented an outfall project relocation where we discharge to the Rio Grande, which has increased out limitation numbers of our metal standards. After the construction of the UV system upgrade, E-coli standards have been met.
The City Finance Department is responsible for any type of monetary provision for the City with the primary goal of providing accurate and accountable financial information to City Council, the citizens of Alamosa, and City staff. The department does all billing and collecting for City utilities, Special Improvement Districts, Sales Tax Licenses, contracts, and leases. We are responsible for all payroll related activities and reporting for up to 200 employees. The department prepares and administers the City’s annual operating budget and five-year capital plan. As part of this administration we are responsible for validation and timely payment of all invoices and requisition requests. In addition to performing a variety of general accounting activities, the department also invests City funds, assists with financing activities, participates in policy analysis and formation, and ensures City compliance with federal and state legislation, as well as the City’s Charter, ordinances, and policy requirements. Finance staff works hard to meet the requirement of the annual financial audit, which is crucial to the receipt of funding from federal and state sources.

The main operating fund of the City—the General Fund—was comprised of more than $10.8 million in expenditures and $10.4 million in revenue during 2019. The Department also accounts for all other funds including proprietary and fiduciary funds. This accounting includes making certain that revenues and expenses are reported for the proper fund and department, as well as the proper budgetary line item.

In 2019, Alamosa City Council voted to have the State of Colorado begin collecting sales tax for the City. As a result, the City was able to reduce staff by one full time employee and improve customer service to vendors by streamlining the reporting and remitting process. In addition, staff implemented sales tax license applications and renewals directly through the City website, helping to conserve resources while reducing waste.

In 2019, the Finance Department successfully secured debt refinancing for the 2010 COP and the 2017 COP effectively saving the City $750,000 in interest over the next 11 years and releasing the Alamosa Ranch property from any encumbrances.

The tables on the next page provide an overview of the City’s revenue and expenditures for the year 2019. More information is available on the City’s website, where you can view the 2018 audited financial statements and the 2020 budget.
### 2019 City of Alamosa Revenue All Funds

**Unaudited Figures as of December 31, 2019**

<table>
<thead>
<tr>
<th>Revenue Source</th>
<th>Total Collected</th>
<th>% of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charges for Services</td>
<td>$6,321,694</td>
<td>26%</td>
</tr>
<tr>
<td>Fines and Forfeits</td>
<td>$117,310</td>
<td>0%</td>
</tr>
<tr>
<td>Franchise Fees</td>
<td>$367,480</td>
<td>2%</td>
</tr>
<tr>
<td>Grant Revenue</td>
<td>$509,813</td>
<td>2%</td>
</tr>
<tr>
<td>Internal Transfers</td>
<td>$4,327,983</td>
<td>18%</td>
</tr>
<tr>
<td>Licenses, Fees and Permits</td>
<td>$124,454</td>
<td>1%</td>
</tr>
<tr>
<td>Misc Tax</td>
<td>$1,529,632</td>
<td>6%</td>
</tr>
<tr>
<td>Misc. Revenue</td>
<td>$751,677</td>
<td>3%</td>
</tr>
<tr>
<td>Property Tax</td>
<td>$545,371</td>
<td>2%</td>
</tr>
<tr>
<td>Sales Tax</td>
<td>$9,543,103</td>
<td>40%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$24,138,515</strong></td>
<td></td>
</tr>
</tbody>
</table>

### 2019 City of Alamosa Expense All Funds

**Unaudited Figures as of December 31, 2019**

<table>
<thead>
<tr>
<th>Fund Name</th>
<th>Total Per Fund</th>
<th>% of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACLC Debt Service</td>
<td>$1,165,735</td>
<td>5%</td>
</tr>
<tr>
<td>Capital Improvements</td>
<td>$127,300</td>
<td>1%</td>
</tr>
<tr>
<td>Capital Projects Fund</td>
<td>$780,000</td>
<td>3%</td>
</tr>
<tr>
<td>Cemetery Endowment</td>
<td>$27,627</td>
<td>0.01%</td>
</tr>
<tr>
<td>Community Recreation</td>
<td>$2,157,574</td>
<td>10%</td>
</tr>
<tr>
<td>Conservation Trust</td>
<td>$66,797</td>
<td>0.02%</td>
</tr>
<tr>
<td>Employee Benefit</td>
<td>$1,817,231</td>
<td>8%</td>
</tr>
<tr>
<td>Enterprise fund</td>
<td>$4,918,659</td>
<td>22%</td>
</tr>
<tr>
<td>Enterprise Debt Fund</td>
<td>$565,132</td>
<td>3%</td>
</tr>
<tr>
<td>Firemen’s Pension</td>
<td>$39,681</td>
<td>0.01%</td>
</tr>
<tr>
<td>General Fund</td>
<td>$10,872,045</td>
<td>48%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$22,537,781</strong></td>
<td></td>
</tr>
</tbody>
</table>

#### General Fund Expenses Only

<table>
<thead>
<tr>
<th></th>
<th>Total Expense</th>
<th>% of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>City Council</td>
<td>$98,460</td>
<td>1%</td>
</tr>
<tr>
<td>Legal Services</td>
<td>$130,315</td>
<td>1%</td>
</tr>
<tr>
<td>Municipal Court</td>
<td>$510,051</td>
<td>5%</td>
</tr>
<tr>
<td>City Manager</td>
<td>$277,781</td>
<td>3%</td>
</tr>
<tr>
<td>City clerk</td>
<td>$115,657</td>
<td>1%</td>
</tr>
<tr>
<td>HR/Risk Management</td>
<td>$362,801</td>
<td>3%</td>
</tr>
<tr>
<td>Finance</td>
<td>$390,479</td>
<td>4%</td>
</tr>
<tr>
<td>Non-Departmental</td>
<td>$1,602,216</td>
<td>15%</td>
</tr>
<tr>
<td>Information Technology</td>
<td>$761,225</td>
<td>7%</td>
</tr>
<tr>
<td>Economic Development</td>
<td>$94,665</td>
<td>1%</td>
</tr>
<tr>
<td>Public Safety</td>
<td>$3,157,242</td>
<td>29%</td>
</tr>
<tr>
<td>Public Works Admin</td>
<td>$290,585</td>
<td>2%</td>
</tr>
<tr>
<td>Street Maintenance</td>
<td>$1,870,609</td>
<td>17%</td>
</tr>
<tr>
<td>Building Inspection</td>
<td>$303,132</td>
<td>3%</td>
</tr>
<tr>
<td>Fleet Maintenance</td>
<td>$241,842</td>
<td>2%</td>
</tr>
<tr>
<td>Cemetery &amp; Parks</td>
<td>$664,988</td>
<td>6%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$10,872,047</strong></td>
<td>100%</td>
</tr>
</tbody>
</table>