

City of Alamosa
Alamosa Public Library Board
Board of Trustees Regular Meeting Minutes
January 25, 2017
5:30pm

I. Roll Call

Present: Heather Brooks, Laura Bruneau, Patty Campbell, Larry Greenwood, Dawn Krebs, Mary Walsh. Staff: Heinz Bergann and Salai Taylor. Absent: Jan Vigil.

II. Agenda Approval

Heather moved to approve the agenda; vote was unanimous.

III. Approval of Minutes

Laura motioned to approve the minutes from the September meeting, seconded by Mary; vote was unanimous.

IV. Public Comment (none)

V. Presentations (none)

VI. Policy Discussion (none)

VII. Update on Current Programs/Items

a. 2016 Record Highs

Salai presented the board with the new record highs. In 2016 the library broke the record for most checkouts and renews in a single month/year, adult circulation month/year, highest interlibrary loan month/year, and second highest CLC in a single year. Salai stated that AspenCat had a lot to do with the ILL records, but since the library staff does an online search for the books, they do not know the percent difference between staff and patron requests.

b. Library Manager Report

Since the board did not have a quorum in November, they could not have a formal board meeting. Salai compiled the manager report for the months of September-December, but mostly highlighted the events that took place last month.

The library received an \$8,300 grant to be used for early literacy and unlicensed caretakers that are taking in children. At the end of December, the library website was moved to WordPress which is much easier to use. They are currently working with the IT department to recover website stats. A new Little Free Library was installed in Mosca at the Pit Stop by Jenene Holcomb, Sangre de Cristo teacher and Director. Genealogy classes were conducted by the Family History Center and a six week series of beginner genealogy started January 24th.

In October the Rotary Club and Friends of the Library were awarded a \$5,000 grant but have not yet received the funds. They plan on using the money for more shelves and possibly cabinets in the Children's Room. The November Holiday sale profited \$239 at the Episcopal Church and the next sale is scheduled for May 6th.

c. Children's Librarian Report

Mandy Pittman requested the children's corner to return to the Farmer's Market on Saturday in September and 20 kids took books from the Little Read Wagon. In October Medicaid Colorado came to plan a dental health awareness that will be set to take place in February. They will bring a tri-fold display and possibly bring in some visitors for a Storytime. In November the library put up a Family Resource Center in the space across the aisle from the kid's area. It houses education books for parenting, sexual development, family health, cooking for families, etc.

On December 6th, members of the Alamosa Literacy Council switched the StoryWalk to Jack Ezra Keats', "The Snowy Day." Larry inquired about what they do and Salai stated that the council does the early literacy, save the children, the StoryWalk, and some K-12 events. The library made a Gingerbread Playhouse that was decorated by some of the kids. They also put up a Food Donations Tree that gathered food to be transported via Little Read Wagon to the Food Bank.

VIII. Programs/Items

a. Library 115th Anniversary Celebration (session notes)

Patty discussed the work sessions in October and December and the final decisions made for those who couldn't attend. In December, the board decided to forgo save-the-date cards and publish a press release instead. The anniversary will take place on April 2nd from 1-4pm. Dawn provided the board with 2 components for the announcement: the press release and a calendar brief. The press release will have quotes from Salai, Patty, Dawn, and the Mayor. She would also like to attach a picture of the current library next to a picture of the previous library that is now the police station.

Larry asked if they would have a section for technology, specifically the impact of the internet on the library. Patty noted that there would be a card catalog display and they could put up a poster next to the computer room. Dawn had suggested the possibly having a proclamation for the event. Heather asked if they wanted it on the day of the celebration or at the city council meeting before. She stated that it would most likely be written up in the paper with a picture if brought to council. Heather recommended that at least one person from the board attend the council meeting on February 1st to speak about the event and then having as many people as possible attend the meeting on March 15th. On that date, they can read the proclamation and take a picture of the board for the paper and the library. Heather felt that a picture of the board would encourage volunteerism. Dawn proposed inviting one of the officials to read the proclamation at the celebration. The next scheduled work session is set for February 28th at 5:30pm.

IX. Board Comment

Mary informed the board that the flute quartet would only be able to play for 2 hours and asked what time they would like to start/finish. Laura suggested 1:30-3:30pm, which would be around the time speeches ended and the festivities began. The board agreed to have a quick board meeting in March and conclude with the finishing touches for the celebration at the end of the meeting. Salai inquired about the invitations and if they would be done by the next work session. Heather is going to check with Jolene and see what needs to be done; if the board needs to help with the sending preparations.

Mary asked Heather about the budget that will be allocated towards enlarging photos and Salai noted that the expenses would be taken out of the library budget. Dawn wondered if O&V Printing would be willing to donate services and Patty asked if they could possibly bargain with them. Mary added that they could offer free advertising at the event. Laura will check prices and cake sizes for the event, with the hope of finding something that could feed at least 300 people. She would like to have a cake that has a photo of the current and past library.

X. Adjournment

Patty moved to adjourn, seconded by Heather; vote was unanimous.

Next Regularly Scheduled Meeting: March 28, 2017.