

City of Alamosa Job Description

Position: Maintenance Worker I

Reports to: Superintendent/
Community Activities Manager

Supervision Exercise: None

FLSA: Non Exempt

General Statement of Duties: Performs a variety of unskilled or semi-skilled tasks in the maintenance and improvement of city parks, facilities, and green spaces assigned to Parks and Recreation.

NOTE: The essential functions and major responsibilities listed are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position. Duties and responsibilities are also subject to change by the employer as the needs of the employer and requirements of the job change. The following are the duties performed by employees in this classification. However, employees may perform other related duties. Not all duties listed are necessarily performed by each individual in the classification.

Essential Functions:

1. Performs general grounds keeping and landscape maintenance such as mowing, fertilizing, irrigating, raking, weeding, trimming trees and shrubs, planting and transplanting flowers, clearing brush, and applying herbicide/pesticide.
2. Performs minor facility maintenance including painting, plumbing, carpentry, and fence repair.
3. Cleans and restocks restrooms, collects and disposes of garbage, and performs litter patrol.
4. Moves, sets up, and takes down tables and chairs and other equipment/material for various functions in meeting rooms and gyms.
5. Maintains and repairs park amenities including play areas, picnic tables, benches, grills, and fountains.
6. Operates and maintains various equipment and vehicles used for the maintenance and repair of parks, green ways and recreational facilities including dump truck, flatbed, pickups, tractor, loader, power and riding mowers, edger, trimmer, chainsaw, blower, brush saw, and hand tools.
7. Responds to questions from visitors and provides general assistance as needed.
8. Performs other related duties as assigned.

Knowledge of:

1. General safety practices and procedures.
2. Motor vehicle and traffic laws.
3. Equipment and materials utilized to maintain parks and related facilities.

Ability to:

1. Interact effectively with the public and employees.
2. Report to work regularly and on time. Work a flexible schedule, depending on program/department needs, including working evenings and weekends and shifting assignments as program needs change.

3. Follow oral and written instructions.
4. Operate outdoor power equipment and/or small tractors.
5. Recognize safety hazards and apply proper safety precautions.
6. Obtain a valid Colorado driver's license, if assigned to drive a city vehicle.

Education/Experience Requirements:

1. High school graduate or G.E.D equivalent and must be at least 18 years old.
2. Previous experience in grounds maintenance and building trade skills preferred.

Material and Equipment Directly Used:

Power and manually-operated hand tools and equipment; light equipment such as generators, compactors, pumps, chainsaws, trimmers, floor cleaning; light and medium motor-driven equipment such as pickups, light dump trucks, and riding lawn mowers.

Working Environment:

Nearly 50% of the essential duties/activities for the position are performed outdoors and on foot. This involves exposure to all natural weather conditions, such as dusty, hot, dirty, wet, cold, and muddy.

Required Physical Capabilities:

1. Walk, stand, kneel, climb, stoop, crouch, push/pull, and reach for extended periods.
2. Normal range of vision and hearing for ensuring the safety of the employee, co-workers, and general public.

	not at all	occasionally	1-3 hrs.	4-6 hrs.	7-8 hrs.
Lift/Carry					
0-10 lbs				XX	
11-20 lbs.			XX		
21-40 lbs			XX		
41-60 lbs.			XX		
Push/Pull					
0-20 lbs.				XX	
21-25 lbs.				XX	
26-50 lbs.			XX		
51-75 lbs.		XX			
76-100 lbs.		XX			
Bending				XX	
Overhead reaching				XX	
Twist/Turn				XX	
Kneel/Squat				XX	
Sit				XX	
Stand/Walk				XX	
Ladder/Stair Climbing		XX			
Rotate activities/positions				XX	

Print Employee Name

Employee Signature

Date

Supervisor

Date